

**MINUTES
WINSTON-SALEM URBAN AREA
TRANSPORTATION ADVISORY COMMITTEE (TAC)
MARCH 21, 2013
4:15 P.M.
FIFTH FLOOR, PUBLIC MEETING ROOM,
BRYCE A. STUART MUNICIPAL BUILDING**

MEMBERS PRESENT:

Margaret Bessette, City-County Planning Board, TAC Secretary
Brent Rockett, Commissioner, Town of Bethania
Todd Yates, Commissioner, Davidson County
Dan Besse, Council Member, City of Winston-Salem, Vice Chairman
Denise Adams, Council Member, City of Winston-Salem
Robert Clark, Council Member, City of Winston-Salem, Alternate
Allen Todd, Mayor, Town of Wallburg
Billy McHone, Mayor, Village of Tobaccoville
Kenneth Rethmeier, Mayor, Town of Bermuda Run
Randy Mendenhall, Council Member, Town of Walkertown
Norman Wilkes, Mayor, Town of Midway
Leon Inman, Commissioner, Stokes County

PRESIDING: Mayor Larry Williams, Town of Rural Hall, Chairman

STAFF PRESENT:

Bill Marley, FHWA
Diane Hampton, NCDOT
Andy Bailey, NCDOT
Scott Rhine, PART
Cary Gentry, FCOEAP
Greg Errett, WSDOT
Wendy Miller, WSDOT
Kevin Edwards, WSDOT
Matthew Burczyk, WSDOT
Ryan Newcomb, WSDOT
Evan Raleigh, City Manager's Office

RECORDING SECRETARY: Laura Whitaker, WSDOT

OTHERS: Minor Barnette, Director, FCOEAP

Larry Williams read the ethics awareness and conflict of interest reminder.

1. Citizen Comments

No one present.

Due to a lack of a quorum information item 6 was heard first.

Information Items

6. Continued Discussion of Draft Recommendations for the High Point MPO to Access Available Federal STP-DA Funds for Candidate Transportation Projects within the Smoothed Boundary of the Winston-Salem Urbanized Area in Davidson County

Presented by Greg Errett.

- The maps included in the agenda with item 6 actually go with item 5.
- With the recently approved transfer of authority and responsibility for transportation planning of a portion of the Winston-Salem Urbanized Area in Davidson County to the High Point MPO, the area will not become eligible to use federal STP-DA funds provided to the Winston-Salem Urban Area MPO.
- To correct this problem, the Winston-Salem Urban Area MPO has chosen to provide a methodology that allows Davidson County, the City of Lexington and the other unincorporated areas within the Urbanized Area to receive STP-DA funds for various transportation projects.
- In January and February, the Winston-Salem Urban Area MPO developed and shared the options and conditions below with the TCC and the TAC.
- Recommendations:
 - High Point MPO submits candidate projects to consider for funding regardless of cost, as long as Davidson County, the Cities of High Point or Lexington, NCDOT, or any of the other municipalities within the High Point MPO, etc. comes up with the local match.
 - Any project approved by NCDOT that improves hazardous conditions for the safe movement of vehicles and/or pedestrians.
 - The candidate project must fall within the mapped “Smoothed” Federal Functional Classification map boundary within the High Point MPO boundary.
- Options:
 - Do Nothing – 100% of available STP-DA funds stays in the Winston-Salem MPO boundary.
 - Same as PL Funds Percentage – Provide the same % of STP-DA funds as PL funds (approximately 7.78%). For example, \$5.0 million of STP-DA funds for Winston-Salem, approximately \$389,000 would be available to High Point MPO.
 - Project by Project Basis – High Point MPO submits candidate projects to the Winston-Salem MPO to consider for funding regardless of cost, as long as Davidson County, the Cities of High Point or Lexington, NCDOT, or any of the other municipalities within the High Point MPO, etc. comes up with the local match.

- Projects with Cost Cap - High Point MPO submits a candidate project with an \$800,000 maximum plus 20% local match = \$1,000,000 total cost.
- Any Safety Project – Any project approved by NCDOT that improves hazardous conditions for the safe movement of vehicles and/or pedestrians.
- Conditions:
 - The candidate project must fall within the defined United States Census Urbanized Area Boundary for Winston-Salem located within the High Point MPO boundary.
 - The candidate project must fall within the mapped “Smoothed” Federal Functional Classification map boundary within the High Point MPO boundary.
 - The candidate project can be located anywhere within the High Point MPO boundary as long as it is eligible under established STP-DA project guidelines.

A discussion ensued regarding the recommendations.

A quorum was achieved at 4:25 pm and the meeting called to order by Chairman Larry Williams.

Action Items

2. Consideration of the February 21, 2013 TAC Meeting Minutes

Presented by Chairman Larry Williams.

MOTION: Denise Adams moved approval of the minutes.

SECOND: Robert Clark

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of the Complete Streets Policy for the Winston-Salem Urban Area MPO

Presented by Matthew Burczyk.

- In 2009, NCDOT adopted a statewide complete streets policy, which they are now working to implement through a series of workshops.
- NCDOT adopted the complete streets policy to encourage municipalities and counties to work with NCDOT on designing and building roads that are friendly and accessible for all roadway users, including motorists, transit users, cyclists, pedestrians, and others.
- With NCDOT’s adoption and implementation of the complete streets policy, MPO communities will have a forum for the planning and design of multimodal transportation corridors.
- Following NCDOT’s lead, the Winston-Salem Urban Area MPO would like to continue the movement toward planning, designing, and constructing multimodal transportation facilities, and the WSUAMPO complete streets policy provides that guidance.
- Implementation of the policy ensures that all roadway users will be considered for transportation projects using context-sensitive solutions.
- The policy also lays the groundwork for future changes to WSUAMPO practices as they become appropriate to plan for the transportation needs of all users.

MOTION: Denise Adams moved approval.

SECOND: Dan Besse

VOTE:

FOR: Unanimous

AGAINST: None

4. Consideration of the Fiscal Year 2013-2014 Unified Planning Work Program (UPWP) for the Winston-Salem Urban Area MPO

Presented by Greg Errett.

- Each year the Winston-Salem Urban Area MPO is required to develop and approve a UPWP for transportation planning.
- The UPWP identifies what transportation planning projects and work tasks will be completed during the fiscal year and the estimated amount of federal and State highway and transit planning funds that will be used to complete the work, plus the required local matches.
- The UPWP consists of four major parts:
 - Table 1, a Funding Sources Table; Table 2, a Narrative Task Table.
 - Tables 3, 4 and 5 contain supplemental funding information as required by the NCDOT Public Transportation Division (PTD).
 - Table 6 is the Five Year Planning Calendar for the MPO.
- The UPWP's most important projects will be to address corrective actions in the Federal Certification Review of the MPO; collect street and highway physical/operations characteristics for newly expanded MPO areas; Fiscal Year 2014-2020 MTIP and air quality conformity determination; assist PART, CCPB on socio-economic projections through 2040; assist NCDOT with Business 40 planning/travel demand modeling/design; implementation of the Salem Creek Connector and Martin Luther King, Jr. Drive streetscape design plans; completion of the Peters Creek Parkway corridor improvement plan; Wake Forest University area bicycle, pedestrian and transit plan; Reedy Fork Creek and Piedmont Regional greenway feasibility studies; continue to assist on the Winston-Salem urban circulator study; and to continue work on the WSTA new route and schedule plan.
- The draft Fiscal Year 2013-2014 UPWP was presented to the TCC and TAC at their February 21st meetings.
- The final UPWP is due to the NCDOT-PTD and the FTA by May 3, 2013.

MOTION: Billy McHone moved approval.

SECOND: Denise Adams

VOTE:

FOR: Unanimous

AGAINST: None

5. Consideration of the Self Certification for the Winston-Salem Urban Area MPO Transportation Planning Process

Presented by Greg Errett.

- The federal Moving Ahead for Progress in the 21st Century Act (MAP-21) requires the NCDOT and all MPOs in the state to annually certify to the FHWA and the FTA that their transportation planning processes are addressing the major issues of the urban area and are being conducted in accordance with all applicable provisions of federal law.
- To guide this self-certification process, NCDOT has provided a checklist.
- Staff believes the Winston-Salem Urban Area MPO transportation planning process is adequately addressing the major issues of the urban area and is being conducted in accordance with all applicable provisions of federal law governing transportation planning.
- Also, in the fall of 2012, the FHWA and FTA conducted a formal review of the Winston-Salem Urban Area MPO's transportation planning process, and found that the process is being carried out in substantial compliance with the applicable provisions of 23 U.S.C. 134 and 49 U.S.C. 5304.
- Another formal review is scheduled to occur in 2016-2017.
- One of the corrective actions that came from the 2012 review was for the MPO to conduct any quantitative analyses in an effort to assess and ensure that the benefits and burdens of its transportation projects and services are equitably distributed. Attached are maps that were produced for the 2035 Transportation Plan that show the relationship of transportation projects programmed in low income and minority areas.

MOTION: Billy McHone moved approval.

SECOND: Ken Rethmeier

VOTE:

FOR: Unanimous

AGAINST: None

Information Items

7. Review of Proposed Amendments and Modifications to the Winston-Salem Urban Area Metropolitan Planning Organization (MPO) Fiscal Year 2012-2018 Metropolitan Transportation Improvement Program (MTIP)

Presented by Wendy Miller.

- The FY 2012-2018 MTIP is a comprehensive listing of all transportation projects programmed for the Winston-Salem Urban Area and must be a subset of the Winston-Salem Urban Area 2035 LRTP and match the FY 2012 – 2018 STIP.
- The 2035 LRTP Update, the Air Quality Conformity Determination Report (AQCDR) and the FY 2012-2018 MTIP as amended and modified through September 2012 were adopted by the MPO on January 17, 2013 and approved by the Federal Highway Administration on March 6, 2013.
- The NCDOT regularly updates the FY 2012-2018 STIP to include new projects and modify existing projects.
- Any STIP amendment for new statewide projects or projects within the Winston-Salem Urban Area MPO triggers the amendment of the FY 2012-2018 MTIP.
- Modifications to the STIP do not require adoption but are provided for information.
- Five FY 2012-2018 MTIP amendments that are exempt from transportation conformity

were adopted or will be adopted in the STIP since our LRTP and AQCDR process was completed. The projects are:

- 1) EB-5542 – Statewide Bicycle and Pedestrian Program construction;
 - 2) B-5770 – Salisbury Ridge Road Bridge replacement over Peters Creek Parkway in Winston-Salem;
 - 3) W-5510 – South Main, South Cherry and Old Winston Road safety improvements in Kernersville;
 - 4) BP-5500 – Statewide Bridge Preservation Issues at Selected Sites; and
 - 5) Proposed Great Wagon Road on new location preliminary engineering, design and surveying.
- As required by the MPO's Public Participation Policy, the amendments to the FY 2012-2018 MTIP will be available for public review and comment for at least 30 days ending on May 24, 2013.

8. MPO Staff Reports

a. NCDOT Division 9 Transportation Projects Update

Presented by Diane Hampton.

- There are several bridge projects that are underway.
- A landscaping project at Tanglewood, along US 158, is underway.
- Macy Grove road interchange with US 421 is 11% complete.
- Design meetings have begun for Salem Creek connector from MLK, Jr. Drive to Rams Drive.
- Curb and gutter, sidewalk and storm drain project on NC 65 in Rural Hall is complete.
- There are several division administered projects under development.
- Design is underway for the installation of traffic signal at New Walkertown Road and Ferrell Street.
- There are several safety improvement projects under development.
- A roundabout project at the Peace Haven and Harper Roads intersection.
- U-2827BA and U-2827BB have been combined into one project.
- NCDOT will hold a meeting regarding the Salem Creek connector at WSSU Anderson Center at 5 pm on April 9th.

b. Piedmont Authority for Regional Transportation (PART) Update

Presented by Scott Rhine.

- Scott distributed a Winston-Salem Urbanized Area MPO program updates handout.
- The PART Board will be undertaking a planning process to develop an action and strategic plan for the PART organization over the next few months.
- More information will be distributed to our partnering agencies.
- Input from PART Board members and local professional staff will be included in this planning process to establish goals and objectives for the PART organization and how PART successfully fulfills our mission in the transportation systems of the Piedmont Triad region.

- Triad MPOs, planning agencies, PART and NCDOT are working on the scheduled updating of the socio-economic data for the Piedmont Triad Regional Model.
- A professional solicitation is underway with contract award planning to occur in April.
- This regional planning task will include many of the PART member agencies and is projected to take a minimum of 12 months.

c. Forsyth County OEAP Air Quality Update

Presented by Cary Gentry.

- Due to the change for PM2.5, the area will see an increase in Code Yellow days.

A discussion ensued regarding the number of high particulate days and the possible cause.

d. Bicycle and Pedestrian Facilities Projects Update

Presented by Matthew Burczyk.

No questions for staff.

e. Federal Funding Training Report

Presented by Fred Haith.

- Fred distributed a summary of the Winston-Salem Urban Area MPO Federal Funding Workshop.
- In 2012, after more than two years and ten extensions, Congress passed and President Obama signed a new federal transportation reauthorization bill.
- The \$109 billion law title, “Moving Ahead for Progress in the 21st Century (MAP-21),” extends transportation funding through September 2014.
- MAP-21 reorganizes a number of transportation grant programs traditionally available to local governments, including Transportation Enhancements, Safe Routes to School and the recreational trails programs, into the new Transportation Alternatives program.
- The legislation requires that 2% of the transportation funding apportioned to states to be set aside for the Transportation Alternatives program.
- \$808,760,000 in FY 2013 and \$819,900,000 in FY 2014.
- Further, 50% of the Transportation Alternatives funding in each state must be allocated to metropolitan planning organizations over 200,000 based on population.
- Outline for STP-DA programming:
 - Project identification
 - Scope of project
 - Project cost estimate
 - Budget
 - Schedule
 - Project selection criteria
- Programming MTIP and STIP:
 - TAC approval
 - Blanket numbers and Stand-alone projects

- Coordination with the NCDOT Division 9 is crucial to the success of a project.
- Securing local funds: Federal-aid funding is cost reimbursement not a grant; money is not provided up front, you do the work, you pay 100% for the work and then are reimbursed the agreed upon share.

9. Reminder on State Ethics Act Requirements for TCC/TAC Members and Alternates: Economic Interest Disclosure and Education Requirement

Presented by Margaret Bessette.

- Ethics Commission's website now includes a special page for MPOs: <http://www.ethicscommission.nc.gov/coverage/planningorgs.aspx>
- Statement of Economic Interest (Financial & Other Interests Disclosure):
 - Must be completed by April 15, 2013 and updated annually.
 - Form requires general, not specific information.
 - MPO filers (TACs and TCCs) must submit electronically.
- Educational Session:
 - Must be completed by June 30, 2013 and updated every two years.
 - Note: Local government ethics education does not satisfy the ethics act education requirement.
- Complete Education requirement by: going on-line to www.ethicscommission.nc.gov; working with Margaret to use a computer in the CCPB office or attending a group session on Thursday, March 28, from 9:30 am to noon on the 2nd floor of the Bryce A. Stuart Building.

A discussion ensued regarding filing for exemptions.

A discussion ensued regarding House Senate Bill 303.

10. Update on the 2013 North Carolina Association of MPOs (NCAMPO) Conference Preparations for Winston-Salem

Presented by Wendy Miller.

- Registration is now open for the NCAMPO conference. The early bird registration cost is \$140. After April 19, the cost goes up to \$170. Additional information is available at www.ncampo.org.
- The three day conference will include Mark Fenton, noted advocate on active transportation and healthy communities as our keynote luncheon speaker sponsored by the Appalachian District and Forsyth County Health Departments.
- There will be five tracks of breakout sessions with topics ranging from MAP-21 in action to scenario planning and performance measures to integrating freight into planning and providing active transportation for healthier communities.
- We will have updates from our federal, State and legislative liaison partners as well as a full slate of mobile workshops.
- There will also be a reception Wednesday evening at Wake Forest Biotech Place and a fun night Thursday night at BB&T Ballpark, home of the Winston-Salem Dash!

11. Review of the 2013 MPO Calendar of Activities

Presented by Greg Errett.

- The 2013 Southern District ITE Annual Meeting will be held April 7 – 10 in Charlotte.
- NCDOT will hold a public information meeting on the Salem Creek Connector at WSSU Anderson Center on April 9 at 5 pm.
- The next TAC meeting will be held May 30, 2013.

12. Other Business/Adjourn Meeting

ADJOURNMENT 5:08 pm.