

**MINUTES  
WINSTON-SALEM URBAN AREA  
TRANSPORTATION ADVISORY COMMITTEE (TAC)  
JULY 21, 2011  
4:15 P.M.  
FIFTH FLOOR, PUBLIC MEETING ROOM,  
BRYCE A. STUART MUNICIPAL BUILDING**

**MEMBERS PRESENT:**

Margaret Bessette, City-County Planning Board, TAC Secretary  
Dan Besse, Council Member, City of Winston-Salem, Vice Chairman  
Allen Joines, Mayor, City of Winston-Salem  
Dawn Morgan, Mayor, Town of Kernersville  
Allen Todd, Mayor, Town of Wallburg  
Mike Horn, Council Member, Town of Lewisville  
George Byrum, Mayor, Town of Midway  
Randy Mendenhall, Council Member, Town of Walkertown  
Denise Adams, Council Member, City of Winston-Salem  
John Bost, Mayor, Village of Clemmons

**PRESIDING:** Mayor Larry Williams, Town of Rural Hall, Chairman

**STAFF PRESENT:**

Stan Polanis, WSDOT  
Cary Gentry, FCEAD  
Pat Ivey, NCDOT  
Greg Errett, WSDOT  
Kevin Edwards, WSDOT  
Wendy Miller, WSDOT  
Fred Haith, WSDOT  
Matthew Burczyk, WSDOT  
Phillip Vereen, WSDOT  
Andy Bailey, NCDOT

**GUESTS:**

Richard Linville, County Commission Chairman and Former TAC Vice-Chairman

- \* Presentation of the Certificate of Appreciation to Mr. Richard V. Linville, Chairman of the Forsyth County Commission and Former Vice-Chairman of the TAC.

Chairman Larry Williams recognized Richard Linville for all his years of service and presented him with a certificate of appreciation.

Richard Linville stated that he enjoyed all his years of service and thanked all for the certificate of appreciation.

**1. Citizen Comments**

No citizens present.

Due to a lack of a quorum, information item 8 was heard first.

**8. Review of the Draft CTP Revised Highway Map, Proposed Recommendations and Policy Changes**

Presented by Kevin Edwards.

- Kevin distributed a Winston-Salem urban Area CTP proposed policy changes handout.
- The future projected traffic volumes for 2035 were calculated using both 2009 traffic volume numbers and also growth factors calculated by the Piedmont Triad Regional Model.
- Cross sections are being developed in coordination with Bike and Pedestrian plans and WSTA routes.
- Facility capacities are being calculated by the North Carolina Level of Service Software with help from NCDOT.
- Downtown changes included: Broad Street and Peters Creek Parkway realignment; removal of interchanges on Business 40; removal of interchanges on US 52 and change alignment for the future Research Parkway.
- Anticipate bringing the Highway map and accompany Highway table back in September for approval.

A discussion ensued regarding “policy” changes.

Concerns were expressed regarding downtown connector removal.

A discussion ensued regarding the change of classification of Wallburg Road.

A quorum was established and the meeting began.

**Action Items**

**2. Consideration of the May 19, 2011 Meeting Minutes**

Presented by Chairman Larry Williams.

MOTION: Denise Adams moved approval of the minutes.

SECOND: Allen Todd

VOTE:

FOR: Unanimous

AGAINST: None

**3. Consideration of an Amendment to the Winston-Salem Urban Area MPO Fiscal Year 2009- 2015 Metropolitan Transportation Improvement Program (MTIP) to Add Funds to the Middlebrook Drive Sidewalk Project in the Village of Clemmons**

Presented by Matthew Burczyk.

- In September, 2010 the Winston-Salem Urban Area TAC programmed \$70,720 in STP-DA funds for a sidewalk project (TIP Project Number U-4741 PD) at the intersection of Middlebrook Drive and U.S. Highway 158 in the Village of Clemmons.
- Discussions with the NCDOT revealed an existing drainage issue requiring the construction of additional sidewalk along Middlebrook Drive, as well as the construction of approximately 150' of curbing along Middlebrook Drive in order to meet new NCDOT division policies.
- This additional work requires an additional \$12,000 in STP-DA funds.
- The Village of Clemmons will be responsible for the 20% match or \$3,000 of local funds. The total cost of the additional work is \$15,000.

MOTION: Denise Adams moved approval.

SECOND: Dawn Morgan

VOTE:

FOR: Unanimous

AGAINST: None

**4. Consideration of the Resolution Finding the Winston-Salem Urban Area MPO Fiscal Year 2012-2018 MTIP and the Amended 2035 Transportation Plan (LRTP) are in Conformity with the North Carolina State Implementation Plan (SIP)**

Presented by Wendy Miller

- Wendy Miller discussed the resolution for adoption.
- The first is the resolution finding that the MTIP and amendments to the 2035 Long Range Transportation Plan meet Air Quality Conformity standards from the State Implementation Plan (SIP) and must be approved prior to adoption of the MTIP. The second resolution is approving the 2012 – 2018 MTIP for the Winston-Salem Urban Area MPO.
- From January 6 through February 7, the draft 2012-2018 MTIP and 2035 LRTP amendments went out for public review with a public meeting and public comment period at the TAC meeting on January 20, 2011.
- The 2035 LRTP amendments were approved by the TAC on February 17, 2011.
- The final draft 2012 -2018 MTIP and Air Quality Conformity Determination Report (AQCDR) went out for public review on May 19.
- An additional 30-day public review period began on June 6 through July 8 with a correction to the Carbon Monoxide table on page 9 of the AQCDR.
- The AQCDR found that the 2012-2018 MTIP and amendments to the 2035 LRTP conforms to the SIP and we recommend a finding of conformity.

MOTION: Allen Joines moved approval.

SECOND: Allen Todd

VOTE:

FOR: Unanimous

AGAINST: None

## **5. Consideration of the Winston-Salem Urban Area MPO Fiscal Year 2012-2018 MTIP**

Presented by Wendy Miller.

- Wendy distributed a handout at the meeting with a compilation of comments from FY 2012 – 2018 MTIP and AQCDR public involvement sessions.
- The resolution is for approval of the 2012-2018 MTIP.
- The public review of the 2012-2018 MTIP included several public involvement meetings and opportunities.
- In addition to events at the Lewisville Library on May 31 and the Legacy 2030 Update public meetings at the Anderson Center, staff met with the public at Cycling Sunday, farmers' markets throughout area and Bowman Gray Stadium racing. A summary of the comments received included:
  - Desire for more sidewalks, greenways and pedestrian safety
  - Bicycle safety, additional bike lanes, better cooperation/accommodation between bicyclists and cars
  - Desire for additional transit service, frequency, area of coverage, and night and weekend service
- The STIP was adopted by the NC Board of Transportation on July 7, 2011.
- The Public Transportation section of the STIP includes additional Job Access Reverse Commute (JARC) funding for the PART and additional Safety and Security 1% funding for both PART and WSTA.
- A final document will be compiled and distributed to the TAC after Federal approvals.

MOTION: Dan Besse moved approval.

SECOND: Denise Adams

VOTE:

FOR: Unanimous

AGAINST: None

## **6. Consideration of the Proposed Lists of New Projects for NCDOT's Prioritization 2.0 Process**

Presented by Fred Haith.

- Fred distributed a Winston-Salem Urban Area MPO SPOT 2.0 Greenway Projects handout.
- The SPOT - A component of the NCDOT transportation reform process was built on professional, transparent and strategic decision making.
- Strategic prioritization uses facts about pavement condition, traffic congestion and road safety, as well as input from local governments and NCDOT staff to determine priorities.
- This data-driven approach puts projects for all modes of transportation in priority order, based on the department's goals, and serve as the primary input source for the STIP.
- SPOT developed and implemented of a new strategic project prioritization process and project submittal tool in 2009.
- The project prioritization submittal tool improved the way the NCDOT gathers, stores, analyzes and ranks candidate priority projects for funding consideration. SPOT has completed version 2 of the project submittal tool and is ready to start receiving new candidate projects.

- The project submittal tool is used by MPOs, RPOs, Internal Business Units (also called Lead Business Units (LBUs)), NCDOT Divisions and the SPOT.
- SPOT will only calculate quantitative scores for new highway projects submitted.
- Bicycle and pedestrian projects will be forwarded to the NCDOT Bicycle and Pedestrian Division, public transportation projects will be forwarded to the NCDOT Public Transportation Division, and CMAQ projects will be forwarded to the NCDOT Transportation Planning Branch for processing.
- Outer loop/beltway projects will not be subject to the strategic project prioritization process and do not have to be entered in the project submittal tool.
- Outer loop/beltway projects will be evaluated using a different strategic project prioritization process.
- The lists of Winston-Salem Urban Area 2018-2022 projects include: highway projects were created utilizing the 2035 Long-Range Transportation Plan and Transportation Needs reports; bicycle and pedestrian projects were developed by the Winston-Salem Urban Area MPO Bicycle & Greenway and Sidewalk & Pedestrian Subcommittees; and, the list of public transportation projects as developed by the WSTA and the PART.
- The lists are submitted for endorsement.

Dawn Morgan stated that the handout contained an error on new project #14; First Presbyterian Church should actually be First Baptist Church.

MOTION: Dawn Morgan moved approval.

SECOND: Allen Joines

VOTE:

FOR: Unanimous

AGAINST: None

## **7. Consideration of the Comprehensive Transportation Plan (CTP) Pedestrian Plan Map for the Winston-Salem Urban Area MPO**

Presented by Kevin Edwards and Matthew Burczyk.

- A corrected resolution was distributed to the committee members.
- The Winston-Salem Urban Area MPO has developed the Pedestrian Element of a CTP designed to be consistent with the requirements of North Carolina General Statute 136-66.2.
- A CTP is a multi-modal long range vision plan depicting the transportation infrastructure needed to handle the area's travel demand for a minimum 20 year period.
- The streets and highways map, the public transportation and rail map, the bicycle map, and the table were adopted by the MPO in September 2009 and by the North Carolina Board of Transportation in November 2009. The new pedestrian map is the final piece of the CTP maps.
- The process of developing the CTP pedestrian map included an inventory of the existing pedestrian facilities and recommendations for future improvements.
- Recommended pedestrian facilities have been identified through existing plans (such as the Sidewalk and Pedestrian Facilities Plan or local area plans), development guidelines, and other local plans (such as the Clemmons Village Transportation Plan).
- Before adoption of the CTP Pedestrian Map, staff completed an extended public review process from May 20 through July 8, 2011.
- One comment has been received and implemented.

MOTION: Allen Joines moved approval.

SECOND: John Bost

VOTE:

Denise Adams abstained from voting. The motion carried with nine in favor and one abstaining.

### **Information Items**

#### **9. Presentation of the NCDOT 2040 Transportation Plan**

Presented by Fred Haith and Andy Bailey.

- The NCDOT is working on an exciting effort to guide transportation infrastructure and service delivery for the next 30 years, and we want you to be part of it.
- We are updating our Statewide Long-Range Transportation Plan, which will help us determine North Carolina's transportation needs in 2040 and how to best meet them, by examining alternative investment strategies, new revenue sources and needed changes in policies and practices to implement the adopted plan.
- Topics include 2040 Plan framework, study process, 2040 Plan status and discussion of plan elements.
- Nine study goals are driving the 2040 Plan development; goals are in three general areas: modal effectiveness, financial feasibility and program delivery and vision.
- 2040 Plan is seeking direct MPO and RPO input.
- The needs, funding and processes formulation will be in the summer/fall 2011.
- Stakeholder and public review of draft plan will be in the winter of 2011 – 2012.
- Board of Transportation adoption in June 2012.
- The study process will include a multi-faceted public involvement program.
- Additional information is available at [www.ncdot.org/performance/reform/2040Plan/](http://www.ncdot.org/performance/reform/2040Plan/)

A discussion ensued regarding opportunities of the project/program.

A discussion ensued regarding additional modes of transportation.

A discussion ensued regarding flexibility.

#### **10. NCDOT Complete Streets Policy Update**

Presented by Margaret Bessette and Andy Bailey.

- Margaret distributed a handout with selected slides from the presentation.
- Complete streets are planned, designed and operated to enable safe, attractive and comfortable access and travel for all users, including pedestrians, bicyclists, transit users and motorists.
- The Planning and Design Guidelines support implementation of the NCDOT policy adopted in 2009.

- The Guidelines seek to create a better street network by combining the planning and design process.
- The key is to evaluate the existing and future users of the street and determine how to make the facility safe and accessible for those users.
- The Guidelines combine area/land use with street type.
- Additional information is available at [www.nccompletestreets.org](http://www.nccompletestreets.org).
- Complete streets schedule: guidelines chapters 1 – 4 posted for review now until mid-August 2011; chapters 1 – 7 posted in fall 2011; training for various internal and external stakeholders begins in spring 2012; rewriting manuals starting summer 2012 and create new performance measures to assess effectiveness.

**11. Presentations by the Federal Highway Administration (FHWA)**

- a. Metropolitan Transportation Planning Process**
- b. Congestion Management Planning (CMP)**

FHWA staff were not able to attend to due family emergencies – will present in September.

**12. MPO Staff Reports**

- a. NCDOT Transportation Projects Update**
- b. Piedmont Authority for Regional Transportation**
- c. Forsyth County Environmental Affairs Air Quality Notes & Report**
- d. Bicycle and Pedestrian Facilities Projects Update**

A PART program update was distributed to members.

A discussion ensued regarding the Forum Parkway project.

Matthew Burczyk thank Allen Joines for attending the cyclist benefit that was held for Ibrahim Myers.

**13. Review of the 2011 MPO Calendar of Activities**

Presented by Greg Errett.

- July 27: Salem Creek Connector Advisory Committee Meeting at NCDOT Division 9 Office at 1:30 pm.
- September 7: Piedmont Triad Regional Transportation Summit at Grandover Resort and Conference Center from 7:45 am – 1 pm.
- September 15: Next TAC meeting.
- September 20: Legacy comprehensive plan public input meeting at Joel Coliseum in the Winston Room at 6 pm.

**14. Other Business/Adjourn Meeting**

ADJOURNMENT 5:45 pm.