

**MINUTES
WINSTON-SALEM URBAN AREA
TRANSPORTATION ADVISORY COMMITTEE (TAC)
FEBRUARY 17, 2010
4:15 P.M.
FIFTH FLOOR, PUBLIC MEETING ROOM,
BRYCE A. STUART MUNICIPAL BUILDING**

MEMBERS PRESENT:

Margaret Bessette, City-County Planning Board, TAC Secretary
Dan Besse, Council Member, City of Winston-Salem
Allen Joines, Mayor, City of Winston-Salem,
Denise Adams, Council Member, City of Winston-Salem
Walter Marshall, Commissioner, Forsyth County
Willa Lash, Mayor Pro Tem, Town of Bethania
Tracey Shifflette, Alderman, City of Kernersville, Alternate
Mike Horn, Council Member, Town of Lewisville
George Byrum, Mayor, Town of Midway
Randy Mendenhall, Council Member, Town of Walkertown

PRESIDING: Mayor Larry Williams, Town of Rural Hall

STAFF PRESENT:

Stan Polanis, WSDOT
Cary Gentry, FCEAD
Pat Ivey, NCDOT
Brent McKinney, PART
Mark Kirstner, PART
Greg Errett, WSDOT
Kevin Edwards, WSDOT
Wendy Miller, WSDOT
Phillip Vereen, WSDOT

OTHERS:

Lynn McKinnie, Town Clerk, Town of Wallburg

1. Citizen Comments

No citizens present.

Action Items

2. Consideration of the January 20, 2011 Meeting Minutes

Presented by Larry Williams

MOTION: Denise Adams moved approval of the minutes.

SECOND: Walter Marshall

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of the Piedmont Authority for Regional Transportation (PART) Regional Transit Development Plan (RTDP) and PART Staff Report

Presented by Mark Kirstner.

- Mark distributed a Regional Transit Development Plan handout.
- PART coordinated with nine other transit systems, transportation planners, and city and county officials in the ten county region to develop the RTDP.
- Stakeholder interviews were conducted to discuss the plan and identify transit needs.
- An on-line survey and public forum was held for opportunities for the public to participate in the planning process.
- The analysis included the evaluation of Piedmont Region's existing transportation network to learn more about travel patterns, routes, destination centers, infrastructure and more.
- This information helped identify existing and future transportation needs. The Plan promotes development of a sustainable, effective and efficient regional transportation system.
- The recommendations of the Plan were presented as an information item at the July 2010 TAC meeting.

Mark Kirstner responded to Mike Horn's question stating that support of the resolution would not mean the Committee supports the sales tax/vehicle registration increase for funding. Mark further stated that PART would return with a separate item for approval for funding.

Brent McKinney distributed a PART monthly ridership chart, 2009 & 2008 NC Transit System Comparison and PART Route Passenger Capacity handout.

A discussion ensued regarding how many dead trips PART makes.

A discussion ensued regarding possibly combining routes.

Brent McKinney responded to Dan Besse's question stating that WSTA has a low passenger per mile number due to the fact that WSTA provides a lot of coverage but not frequency in that coverage.

A discussion ensued regarding PART bus sizes.

Mark Kirstner responded to Tracey Shifflette's question stating that 30% of the survey respondents were favorable regarding sales tax/vehicle registration increases for funding.

A discussion ensued regarding other possible funding options.

MOTION: Dan Besse moved approval with a change to the third paragraph "funding source or apply for grant funds" be changed to "funding source and apply for grant funds."

SECOND: Allen Joines

VOTE:

FOR: Unanimous

AGAINST: None

4. Consideration of Amending the 2035 Transportation Plan Street and Highway Table to Move Five (5) Projects into New Horizon Years to Match Changes in the Draft 2012-2018 State Transportation Improvement Program (STIP) and the Inclusion of TIP Project #U-2924 – University Parkway Widening in the 2012-2018 draft MTIP

Presented by Wendy Miller.

- The SAFETEA-LU requires that all urbanized areas develop a long range transportation plan (LRTP) and the locally adopted Metropolitan Transportation Improvement Program (MTIP) must match the State Transportation Improvement Program (STIP) and be a subset of the LRTP.
- In August, 2010, the North Carolina Department of Transportation (NCDOT) issued the draft 2012-2018 STIP with a revised seven-year funding schedule.
- The draft STIP for the Winston- Salem Urban Area changed the time frames on several projects, including one regionally significant project, and removed one regionally significant project from the funding schedule for reprioritization in 2012.
- These changes will trigger a revision to the 2035 Transportation Plan (LRTP) and will require a full Air Quality Conformity Analysis Report and Determination. The 2035 LRTP revisions include two (2) projects moving from the 2010 to the 2015 time frame, one (1) project moving from the 2012 to the 2015 time frame, and two (2) projects moving from the 2015 to 2025 time frame.
- In addition, the draft 2012-2018 MTIP will include the regionally significant project, TIP #U-2924 – University Parkway widening, shown with a local funding source.
- To perform the emissions analysis in preparation for the Air Quality Conformity Analysis and Determination on the 2012-2018 MTIP, the Transportation Advisory Committee must approve the amendments to the 2035 LRTP Street and Highway Table.

MOTION: Denise Adams

SECOND: Walter Marshall

VOTE:

FOR: Unanimous

AGAINST: None

Information Items

5. Review of the Fiscal Year 2012-2018 MTIP and the Required Air Quality Conformity Determination Analysis

Presented by Wendy Miller.

- Wendy distributed an Air Quality Conformity Memorandum of Agreement FAQ's handout.
- The 2012 – 2018 MTIP was sent out for public review and comment from January 6 – February 7, 2011.
- An information meeting was held on January 20, 2011.
- On February 3, a presentation was made to the Home Builders Association's Legislative Committee.
- From those meetings 3 comments were received:
 - Acknowledgement of importance of Business 40 and US 52 projects, especially noting the Martin Luther King, Jr. Drive extension project as well as the Salem Creek connector to ease the impacts of those highway projects.
 - Endorsement of more sidewalk and greenway projects, especially in the vicinity of schools.
 - Additional pedestrian/bicycle projects for the City of King, which were forwarded to the appropriate staff in King, and in the Germanton community.
- No action to be taken on the MTIP at this time.
- Draft MTIP will come back in May for review, then to out to the public for review.
- The MTIP will come back to the TAC for adoption in July.
- NC Division of Air Quality (DAQ) has requested that the Winston-Salem Urban Area MPO adopt a revised Air Quality Conformity Memorandum of Agreement and sign the associated signature page.
- All other MOA partners have been asked to execute the signature page as well.
- In a parallel process, NCDENR's Secretary will be signing the agreement.
- Once all original agreement signatures have been received by DAQ, the complete MOA document will be sent to USEPA for final approval.
- A copy of the finalized MOA will be distributed to all partners.

6. Review of the Comprehensive Transportation Plan (CTP) Street and Highway Technical Report Recommendations

a. Discussion of the CTP Pedestrian Map Process

Presented by Kevin Edwards.

- CTP Highway Element includes possible reclassification due to recommended cross-section, new cross-sections tie in with pedestrian element, integration of NCDOT road characteristics data and PTRM data clean-up.
- CTP Pedestrian Element includes existing facilities and recommended facilities.
- Mapping should be complete by March 1, pending any data revisions/policy changes not already identified.
- Highway table should be complete by March/April.
- Draft CTP document should be complete by May 1.
- Staff will bring to the TAC/TCC for information at the May 19 meeting.
- The draft CTP will go out for public review in May/June.
- Staff will bring to the TAC/TCC for adoption at the July 21 meeting

A discussion ensued regarding the resolution of the map, Kevin Edwards stated he would create a map with better resolution for the committee to review.

- 7. MPO Staff Reports – Questions for Staff**
 - a. NCDOT Transportation Projects Update**
 - b. Piedmont Authority for Regional Transportation**
 - c. Forsyth County Environmental Affairs Air Quality Notes & Report**
 - d. Bicycle and Pedestrian Facilities Projects Update**

Mayor Williams requested staff draft a letter requesting additional consideration be given to the Northern Beltway and moved up on the MTIP.

Cary Gentry distributed a Forsyth County Environmental Affairs Department handout.

8. Discussion on the Programming of Available STP-DA Funds

Presented by Greg Errett.

- Greg Errett recognized Wendy Miller for being awarded outstanding supervisor of the year at this year's Employee Recognition Program. Greg further stated this is the 2nd year in a row that the MPO staff has been recognized as Margaret Bessette was recognized last year.
- Greg Errett distributed a Winston-Salem Urban Area Proposed Funding Amounts for STP-DA Programmed Projects for FY 2012 – 2018 handout.
- TIP number U-4742 project category of intersection improvements has been changed to the category of "small roadway projects".
- There has been an increase in funds for FY 2013 and 2014 under small roadway projects from \$400,000 to \$1 million for each year.
- An additional amount of streetscape improvements has been added with \$500,000 in funding for FY 2013.
- Cost estimates for the Cloverdale Avenue Pedestrian Plan have come in, so those funds have been adjusted accordingly.
- Funding for the University Parkway improvements has been scaled back due to the fact that there are no cost estimates yet.
- Funds have been increased for the Yadkin River Greenway project, from \$3.5 million to \$4 million.
- \$650,000 in funding is being considered to allow for free transit service in Winston-Salem for the summer months. That could potentially allow for a free transit service. Again, this is a possible draft candidate project.
- This is just a proposed scheduling for the available \$9.5 million available for FY 2012 – 2018.
- Staff will continue to receive input and include as part of MTIP when adopted in June or July.

A brief discussion ensued regarding funds available for FY 2012 and 2013.

Denise Adams stated that she likes the idea of free transit for all citizens but expressed concern with regards to possible security/safety issues and requested staff keep that in mind when developing the possibility of free transit service.

A discussion ensued regarding the University Parkway project and traffic issues at Hanes Mill Road at the US 52 interchanges.

9. Review of the Schedule for Developing of the Fiscal Year 2011-2012 Unified Planning Work Program (UPWP)

Presented by Greg Errett.

- Each year the Winston-Salem Urban Area MPO is required to develop and approve a UPWP.
- The UPWP identifies what transportation planning projects and work tasks will be completed during the fiscal year and the amount of federal and State highway and transit planning funds that will be used to complete the work, plus the required local matches.
- We are beginning to identify what transportation planning projects we need to complete during Fiscal Year 2011-2012 (July 1, 2011 through June 30, 2012).
- We encourage you to participate in the development of next year's UPWP by identifying and describing, in detail, any transportation planning projects your community or agency would like to see completed next year.
- You may send a hard copy, an e-mail or fax of your requests to us for our consideration no later than Monday, February 28, 2011.

10. Self-Certification of the Winston-Salem Urban Area MPO Transportation Planning Process

Presented by Greg Errett.

- The State and the MPO must annually certify to the FHWA and the FTA that the planning process is addressing the major issues facing the area and is being conducted in accordance with all applicable requirements of:
 - Section 134 of title 23 U.S.C., section 8 of the Federal Transit Act (49 U.S.C. app. 1607) and;
 - Section 174 and 176 (c) and (d) of the Clean Air Act (42 U.S.C. 7504, 7506 (c) and (d));
 - Title VI of the Civil Rights Act of 1964 and Title VI assurance executed by each state under 23 U.S.C. 324 and 29 U.S.C. 794;
 - Section 103 (b) of the Intermodal Surface Transportation Efficiency Act of 1991 (Public Law 102-240) regarding the involvement of disadvantaged business enterprises in the FHWA and the FTA funded planning projects...; and
 - The provisions of the Americans with Disabilities Act of 1990 (Public Law 101-336, 104 Stat. 327, as amended) and U.S. DOT regulations "Transportation for Individuals with Disabilities" (49 CFR parts 27, 37, and 38).
- A checklist (included in the agenda book) helps guide MPOs as they review their processes and programs for self-certification.

11. Review of the 2011 MPO Calendar of Activities

Presented by Greg Errett.

- Public meetings on potential greenway corridors will be held from January 18 – March 1.
- There will be a NCDOT Bike and Pedestrian Safety Summit on February 24 in the BAS Building from 1 – 5 pm.
- The next TAC meeting will be held March 17.

- On March 28 NCDOT will hold a MTIP input meeting at the Division 9 office from 4 – 7 pm.
- The NCAMPO Conference will be held from April 27 – 29 in Fayetteville at the Hilton/Doubletree Inn.

12. Other Business/Adjourn Meeting

ADJOURNMENT 5:57 pm