

**MINUTES
WINSTON-SALEM URBAN AREA
TRANSPORTATION ADVISORY COMMITTEE (TAC)
JANUARY 20, 2011
4:15 P.M.
FIFTH FLOOR, PUBLIC MEETING ROOM,
BRYCE A. STUART MUNICIPAL BUILDING**

MEMBERS PRESENT:

Margaret Bessette, City-County Planning Board, TAC Secretary
Derwin Montgomery, Council Member, City of Winston-Salem, Alternate
Dan Besse, Council Member, City of Winston-Salem
Denise Adams, Council Member, City of Winston-Salem
John Bost, Mayor, Village of Clemmons
Allen Todd, Mayor, Town of Wallburg
Tracy Shifflette, Alderman, Town of Kernersville, Alternate
Willa Lash, Mayor Pro Tem, Town of Bethania
Charles Allen, Council Member, City of King
Randy Mendenhall, Council Member, Town of Walkertown
Mike Horn, Mayor Pro Tem, Town of Lewisville
George Byrum, Mayor, Town of Midway
Myron Marion, Council Member, Village of Tobaccoville, Alternate
Ralph Womble, NCDOT

PRESIDING: Mayor Larry Williams, Town of Rural Hall, Chairman

STAFF PRESENT:

Pat Ivey, NCDOT
Andy Bailey, NCDOT
Cary Gentry, FCEAD
Stan Polanis, WSDOT
Greg Errett, WSDOT
Kevin Edwards, WSDOT
Wendy Miller, WSDOT
Lakesha Dunbar, WSDOT/Budget
Matthew Burczyk, WSDOT
Phillip Vereen, WSDOT
Myra Stafford, WSDOT

RECORDING SECRETARY: Laura Whitaker, WSDOT

OTHERS: Allan Younger, CCPB
C. David Hauser, Executive Director, NC Center for Global Logistics

1. Farewell to Lakesha Dunbar, WSDOT Civil Engineer

Larry Williams, the committee and staff thanked Lakesha for her hard work and wished her well in her new position.

2. Welcome to New Members

Larry Williams recognized Allan Younger a member of the City-County Planning Board. Larry Williams further stated that Bill Whiteheart is the new Forsyth County representative, replacing Richard Linville.

3. Citizen Comments

No one present.

Action Items

4. Election of Officers

Presented by Larry Williams.

MOTION: Ralph Womble moved that Larry Williams be nominated as Chair and that Dan Besse be nominated as Vice Chair.

SECOND: John Bost

VOTE:

FOR: Unanimous

AGAINST: None

5. Consideration of the November 18, 2010 Meeting Minutes

Presented by Larry Williams.

MOTION: Denise Adams moved approval of the minutes.

SECOND: Ralph Womble

VOTE:

FOR: Unanimous

AGAINST: None

6. Consideration of a Resolution Approving the Funding of Two Sidewalk Projects with Surface Transportation Program – Direct Attributable (STP-DA) Funds

Presented by Matthew Burczyk.

- During September and November of 2010, the Winston-Salem Urban Area TAC allocated \$7,112,000 in STP-DA funds for bicycle, sidewalk and greenway transportation projects.
- Since then, two additional projects have become ready for construction, requiring the allocation of an additional \$414,400 in STP-DA funds.
- The Town of Rural Hall plans to construct sidewalk along Highway 65 (Bethania-Rural Hall Road) from Sea Shell Court to Runningbrook Lane, a length of approximately 2,300 feet, at a cost of \$342,000.

- The Town of Rural Hall, therefore, is requesting \$273,600 in STP-DA funds to cover 80% of the project cost. The Town is responsible for the additional \$68,400 required for the 20% local match.
- The Town of Walkertown plans to construct a sidewalk along Friendly Road from New Walkertown Road to Willoughby Drive, a length of approximately 1,100 feet, at a cost of \$176,000.
- The Town of Walkertown, therefore, is requesting \$140,800 in STP-DA funds to cover 80% of the project cost. The Town is responsible for the additional \$35,200 required for the 20% local match.

A brief discussion ensued regarding the difference in cost of the two projects.

A discussion ensued regarding how the two additional projects were selected.

MOTION: Allen Todd

SECOND: Denise Adams

VOTE:

FOR: Unanimous

AGAINST: None

Information Items

By consensus, the committee decided to hear item 9 as the first informational item.

9. Regional Logistics Update

Presented by C. David Hauser.

- Logistics Initiative Vision Statement: In 3 -5 years, the Piedmont Triad Region will be recognized as the fastest growing, most business friendly global logistics center on the US East Coast.
- Our airports will become hubs for international airfreight.
- Manufacturers/distributors will establish and grow manufacturing and warehousing operations for both domestic and international distribution and we will be known globally for our logistics education curriculum.
- Logistics Initiative Mission: To create the largest, most efficient and secure logistics and distribution center on the US East Coast as well as being recognized as the most advanced logistics, distribution and supply chain educational center on a global basis.
- The Piedmont Triad is midway between New York and Florida; between Atlanta and Washington, DC. Over half the US population is within 650 miles of the Piedmont Triad and within 70% of the US population within 2 days by truck and within 6 hours of 4 major US East Coast Ports.
- The infrastructure consists of 5 interstate highways, FedEx Mid-Atlantic hub, Piedmont Triad International Airport, Smith Reynolds Airport, major transportation/logistics companies and North Carolina Center for Global Logistics (NCCGL.)
- Logistics and Distribution Roundtable members include 63 regional logistics industries, education, workforce development boards and economic developers.

- Goals include government and land use planning coordination, promoting logistics to youth as a career path and promoting the Piedmont Triad Region as the premier logistics center on the US East Coast.
 - Projects include Piedmont Triad Aerotropolis Project, Logistics “boot camp” for high school educators, Center for Global Logistics, lead for USDOT logistics competency and regional logistics “landing page” for promotion and outreach.
 - Piedmont Triad Aerotropolis Project membership includes 37 regional leaders from government, economic development, industry, education, regional airports, philanthropy and others.
 - Land and Infrastructure Resource Committee Mission: Identify needs for adequate transportation infrastructure, industrial zoning supply/needs analysis coordination, identify locations for possible inland port, promote fast, barrier free approval zoning and approval processes and develop implementation strategies to achieve the above.
 - The committee includes Aerotropolis board members, regional/municipal land planners, commercial developer representatives and UNCG geographic department heads.
 - The North Carolina Center for Global Logistics Vision: to be the premier global supply chain, logistics and transportation management resource center.
 - The North Carolina Center for Global Logistics Mission: through a collaborative public/private partnership between institutions of higher education, industry and economic development agencies, the NCCGL will provide a clearing house for inquiries, education, outreach and research.
 - The center will be housed on 100 acre GTCC logistics campus, be a 97,000 square feet facility with a 250 seat auditorium, class rooms, 5000 square feet teaching warehouse, administrative offices and offices for each regional educational institution.
 - The center will coordinate all regional logistics efforts.
- 7. Review of Amendments to the 2035 Transportation Plan Street and Highway Tables as Part of the Fiscal Year 2012-2018 Metropolitan Transportation Improvement Program (MTIP) and Approval Process**

Presented by Wendy Miller.

- Wendy highlighted the State Transportation Improvement Program (STIP) projects that slipped from the 2035 Long Range Transportation Program (LRTP) time horizons as presented at the November meeting.
- During the Interagency Consultation Meeting on December 6, 2010, it was recommended that the 2035 LRTP be amended to move all projects that have slipped into their correct horizon years and that the 2012-2018 Metropolitan Transportation Improvement Program (MTIP) be taken out for public review, including the University Parkway project – U-2924.
- Wendy distributed a revised map of the five projects at the meeting.
- The TAC will need to approve the amendments to the 2035 LRTP at the February 17th meeting.

A discussion ensued regarding University Parkway and the need for an additional southbound turn lane at North Point Boulevard.

8. Review of the Fiscal Year 2012-2018 MTIP and Approval Process
a. Discussion of the Required Air Quality Conformity Determination Analysis
b. Review of 2008, 2009 and 2010 List of Federal and State Obligated Funded Projects

Presented by Wendy Miller.

- The 2012-2018 MTIP began a public review period on January 6, 2011 that will end on Monday, February 7, 2011 at 5 p.m.
- The public review was advertised in all local newspapers and on the City of Winston-Salem website.
- The public review documents include the FY 2012-2018 MTIP, the 2035 LRTP Amendments and the listing of Federal and State Obligated Funds for 2008, 2009 and 2010 and were distributed to all public libraries, town halls and the offices of NCDOT and WSDOT.
- A public information meeting was held from 10:00 am until 1:00 pm on Thursday, January 21st with a public comment period available at the beginning of the 4:15 pm TAC meeting. No one spoke during the public comment period.
- Five people dropped in for the information meeting and one public comment has been received via email. No formal action is required on the 2012-2018 MTIP in February.
- The MTIP will undergo emissions analysis for the Air Quality Conformity Determination Report (AQCDR) during the early spring and both the MTIP and AQCDR will undergo public review in May and June with adoption scheduled to occur in July.

Tracy Shifflette stated that the Kernersville Road/Main Street project is listed in Davidson County and it should be Forsyth County.

10. Summary of the Federal Funding Workshop III

Presented by Lakesha Dunbar.

- Lakesha distributed a handout summarizing the Federal Funds workshop questions addressed to NCDOT and FHWA representatives.
- Federal Funds workshops were also held on September 16 and November 18.
- Municipal, NCDOT, and WS DOT staff were in attendance at these workshops.
- The workshops were to discuss the use of locally administered Federal funded projects such as STP-DA, Stimulus, CMAQ, etc. and the issues involved with the use and administration of these funds.
- One result of these meetings was a compilation of questions that needed to be addressed directly by NCDOT and FHWA representatives.
- On January 12, a third workshop was held to specifically address these questions.
- In attendance to help with addressing the questions were : Mitch Batuzich with FHWA, Bill Marley with FHWA, Tabitha Demarest with NCDOT Local Programs Management Branch, Rick Lakata with NCDOT TIP Development Unit, Brett Abernathy with NCDOT Division 9 and Jeff Turner with NCDOT Division 9

- The meeting was very productive and all of the questions were addressed. A lengthy discussion was on question #7 (Would NCDOT accept the use of on-call services to do preliminary engineering, if the municipalities have to get pre-approval for reimbursable preliminary engineering?).
- The representatives have been asked to provide a written response to the questions so that we can have for future references.
- A few of the representatives were given an opportunity to make comments and announcements.
- Mitch Batuzich provided a summary of Locally Administered Project Review Findings that resulted from a number of project reviews the department has conducted. The findings pertain primarily to the construction phase of projects.
- Tabitha Demarest announced that the Local Programs Management Branch in conjunction with FHWA is working on an update to the LPM Handbook and it is planned to be out in the spring.
- Jeff Turner announced that he will be working as the Division 9 Proposal Engineer and he will be a second contact on all locally administered projects. Brett Abernathy will remain as the primary contact but Jeff wants to be involved in all phases of the projects so that he can better assist municipalities as questions and concerns arise.
- More discussion may need to be held related to the question #7 to work out the logistics of implementing the potential change.
- There may also need to be more discussions on some potential recommendations to the TAC that can come as a result of various discussion at all three workshops.

11. Review of the Comprehensive Transportation Plan (CTP) Street and Highway Technical Report Recommendations
a. Discussion of the CTP Pedestrian Map Process

Presented by Kevin Edwards.

- The last Comprehensive Transportation Plan (CTP) update was in July 2010.
- We were working towards the completion of the 2035 future volume final projections for the CTP Street and Highway Table.
- If a recent study such as a Feasibility Study, Environmental Assessment or Environmental Impact Statement projects volumes for a new road or segment, this volume was used.
- If no such study exists for a CTP segment, then a yearly rate of growth from 2009-2035 was calculated based on volumes extracted from the Piedmont Triad Regional Model (PTRM). This yearly growth rate was then applied to the most recent Annual Average Daily Traffic (AADT) counts taken along that segment, from the year of the count to 2035.
- In a limited number of cases, either the CTP segment does not have a recent AADT, or is not part of the PTRM. In these cases, an estimate had to be made, by using either the 2035 volume from the PTRM (if possible), by the estimation from surrounding segments of the same facility or by approximation from a facility of the same general type.
- The purpose and need statements are being developed by Andy Bailey of the NCDOT Transportation Planning Branch.
- A small number of minor alterations have been made to the policy changes brought before the TAC and TCC in July.
- The West Mountain Street Connector is recommended to remain on the CTP. It was previously listed to be removed.

- Due to feedback from the Town of Kernersville indicating that the project is no longer supported, the Brown Road Extension from West Mountain Street to Dobson Street is recommended for removal from the CTP.
- Based on the recommendations in the Macy Grove Road Improvement Project, Old US 421, which serves as a ramp to I-40 Business/US 421, is recommended to be removed from the CTP.
- Juney Beauchamp Road in Davie County, with realignments at US 158 and Baltimore Road, is recommended for additional to the CTP. While this segment of the proposed Davie County-Forsyth County Connector is not within the MPO, it is strongly tied to the additional of the I-40 interchange with Redland Road.
- The next major step in the CTP process is to derive recommended future cross-sections for the streets in the network.
- A set of recommended cross-sections was set forth in the 2002 Thoroughfare Plan.
- However, changing conditions (in transportation needs, policies and finances) make it necessary to re-examine these recommendations.
- The current task, therefore, is to look at the forecast traffic volumes referenced above, and compare those to the capacities of the previously assigned cross-sections.
- Where the previously recommended cross-section does not meet the anticipated volume, it may be necessary to change the recommendation to add additional capacity. Likewise, examples may exist where the recommended cross-section provides far more capacity than is anticipated to be needed, and that recommendation may be scaled back to reduce future overbuilding.
- Another factor has recently changed the nature of our task in assigning recommended future cross-sections. In December 2010, NCDOT began using a new set of “Typical Highway Cross-Sections”. These new cross-sections are part of the effort that has produced the Draft Complete Streets Policy. The new cross-sections include several new configurations not previously available, such as “2-I”

12. MPO Staff Reports (Enclosed) – Questions for Staff

- a. NCDOT Transportation Projects Update**
- b. Piedmont Authority for Regional Transportation**
- c. Forsyth County Environmental Affairs Air Quality Notes & Report**
- d. Bicycle and Pedestrian Facilities Projects Update**

No questions for staff.

Larry Williams requested that the management of incidents/accidents on US 52 be reviewed.

Mike Horn requested a capacity study from PART specifically listing the number of seats versus the number of people riding each individual bus/trip. Mike Horn further requested the percentage of riders at peak hours.

Dan Besse requested an update on the Little Creek project when the information becomes available.

13. NCDOT’s Complete Streets Update

Presented by Andy Bailey.

- The website is up and can be accessed at www.nccompletestreets.org, however, there is not a lot of information posted yet.
- The consultant and advisory group will meet tomorrow and will have the whole document to review and potentially release to the external stakeholders group.
- The stakeholders group consists of city, county and State staff, bike and pedestrian groups and AARP.

- The advisory group will meet again in February to review comments from the stakeholders group and have the document ready for public review in March.
- 14. Review of the Schedule for Completion of the Fiscal Year 2011-2012 Unified Planning Work Program (UPWP) and Certification of the Transportation Planning Process**

Presented by Greg Errett.

- Greg Errett distributed a Winston-Salem Urban Area Proposed Funding Amounts for STP-DA Programmed Projects for FY 2010 – 2020 handout.
- The annual work program is still in the early stages.
- Please submit requests for consideration by February 28, 2011.
- The draft UPWP will be brought to the March committees for presentation with adoption of the UPWP in May.
- Supplement planning funds are \$1 million for FY 2011, which will go toward the Streetcar System Study.
- There will be \$340,000 for supplemental planning in FY 2012, which can be adjusted accordingly.
- STP-DA funds that will be available for FY 2012 – 2018 are approximately \$11.3 million.
- Candidate projects for FY 2010-2018 include the Cloverdale Avenue Pedestrian Plan, University Parkway Improvements, Yadkin River Greenway, STP-DA PE and Contract Administration and Clemmons Parallel Road.

A discussion ensued regarding the difference in the 2011 – 2018 MTIP and the 2011 – 2020 STIP.

Dan Besse requested information regarding maximizing greenways/bike lanes/sidewalks throughout the City/County.

15. Review of the 2011 MPO Calendar of Activities

Presented by Greg Errett.

- Thomasville Road Corridor Improvements Environmental Assessment Public Meetings will be held January 27 and 31.
- Next TAC meeting will be February 17, 2011.

16. Other Business/Adjourn Meeting

ADJOURNMENT 5:50 pm