

**MINUTES  
WINSTON-SALEM URBAN AREA  
TRANSPORTATION ADVISORY COMMITTEE (TAC)  
MARCH 18, 2010  
4:15 P.M.  
FIFTH FLOOR, PUBLIC MEETING ROOM,  
BRYCE A. STUART MUNICIPAL BUILDING**

**MEMBERS PRESENT:**

Margaret Bessette, City-County Planning Board, TAC Secretary  
Dan Besse, Council Member, City of Winston-Salem  
Allen Joines, Mayor, City of Winston-Salem  
Derwin Montgomery, Council Member, City of Winston-Salem, Alternate  
Richard Linville, Commissioner, Forsyth County  
Walter Marshall, Commissioner, Forsyth County  
John Bost, Mayor, Village of Clemmons  
Allen Todd, Mayor, Town of Wallburg  
Charles Allen, Council Member, City of King  
Dawn Morgan, Mayor, Town of Kernersville  
Randy Mendenhall, Council Member, Town of Walkertown  
Mike Horn, Mayor Pro Tem, Town of Lewisville  
Tim McKim, Chairman, Forsyth County Airport Authority  
George Byrum, Mayor, Town of Midway  
Keith Snow, Mayor, Village of Tobaccoville

**PRESIDING:** Mayor Larry Williams, Town of Rural Hall

**STAFF PRESENT:**

Stan Polanis, WSDOT  
Brent McKinney, PART  
Mike Shaffner, NCDOT  
Greg Errett, WSDOT  
Kevin Edwards, WSDOT  
Wendy Miller, WSDOT  
Lakesha Dunbar, WSDOT  
Phillip Vereen, WSDOT  
Matthew Burczyk, WSDOT

**RECORDING SECRETARY:** Laura Whitaker, WSDOT

**OTHERS:**

Chris Venable, LARCO Construction

- Presentation of a Certificate of Appreciation to Ms. Evelyn Terry, Former TAC Member and Winston-Salem City Council Member.

Evelyn Terry was not present.

### **1. Citizen Comments**

No citizens present.

### **Action Items**

### **2. Consideration of the February 18, 2010 Meeting Minutes**

Presented by Larry Williams.

Dan Besse stated that there was an error with Item 5 and further stated that Greg Errett did not make the motion.

MOTION: Dan Besse moved approval of corrected minutes.

SECOND: Allen Joines

VOTE:

FOR: Unanimous

AGAINST: None

### **3. Consideration of the Fiscal Year 2010-2011 Unified Planning Work Program (UPWP)**

Presented by Greg Errett.

- Each year the Winston-Salem Urban Area MPO is required to develop and approve a UPWP for transportation planning.
- The UPWP identifies what transportation planning projects and work tasks will be completed during the fiscal year and the amount of federal and State highway and transit planning funds that will be used to complete the work, plus the required local matches.
- The UPWP consists of three major parts: Table 1, a Funding Sources Table; Table 2, a Narrative Task Table; and Table 3, a table which outlines Anticipated DBE Contracting Opportunities for Fiscal Year 2010-2011.
- There are two other tables (Tables 4 and 5) which contain supplemental funding information as required by the NCDOT-PTD.
- Table 6 is the Five Year Planning Calendar for the MPO.
- Some of the most important projects in the UPWP will be to conduct a full environmental planning and engineering study for the proposed Winston-Salem streetcar system; complete the CTP Street and Highway Plan Technical Report; administer federal JARC and New Freedom Program funds; continue to update the Greenway Plan and conduct several greenway feasibility studies around the MPO; implement numerous bicycle, greenway and sidewalk projects; assist NCDOT with the planning of the Business 40 Corridor project in downtown, and the Salem Creek Connector EA; develop a streetscape plan for the Martin Luther King, Jr. Drive corridor; and complete a variety of other small transportation planning and engineering studies.
- The NCDOT has reviewed and commented on the draft UPWP and has forwarded it to the TAC for their approval.

- The final UPWP is due to the NCDOT-PTD and the FTA on April 16, 2010.

MOTION: Allen Joines moved approval.

SECOND: Allen Todd

VOTE:

FOR: Unanimous

AGAINST: None

#### **4. Consideration of the Self-Certification of the Winston-Salem Metropolitan Planning Organization (MPO) Transportation Planning Process**

Presented by Greg Errett.

- The SAFETEA-LU requires the NCDOT and all MPOs in the State to annually certify to the FHWA and the FTA that their transportation planning processes are addressing the major issues of the urban area and are being conducted in accordance with all applicable provisions of federal law.
- To guide this self certification process, NCDOT has provided a checklist.
- Staff has reviewed the checklist and provided a response to each of the items.
- Staff believes the Winston-Salem Urban Area MPO transportation planning process is adequately addressing the major issues of the urban area and is being conducted in accordance with all applicable provisions of federal law governing transportation planning.
- Also, in 2008, the FHWA and FTA conducted a formal review of the Winston-Salem Urban Area MPO's transportation planning process, and found that the process is being carried out in substantial compliance with the applicable provisions of 23 U.S.C. 134 and 49 U.S.C. 5304.

MOTION: Walter Marshall moved approval.

SECOND: Allen Joines

VOTE:

FOR: Unanimous

AGAINST: None

#### **5. Consideration of a Resolution Approving a List of Transportation Projects Eligible for Funding under the Potential (ARRA/Stimulus 2) Funds**

Presented by Lakesha Dunbar.

- The ARRA of 2009 provided \$27.5 billion of Federal-aid highway funding to be distributed directly to the states and large Metropolitan Planning Organizations, including the Winston-Salem Urban Area MPO.
- The call for projects went out to jurisdictions in the Winston-Salem MPO which resulted in a recommended list and back up list of projects.
- All of the recommended projects were approved for construction authorization by the December 31, 2009 deadline and are under construction.
- In anticipation of a second round of ARRA funding, the MPO has been advised to prepare the back up projects for construction authorization, with the understanding that neither a funding amount nor time frame has been identified or confirmed at this time.
- Provisions of the ARRA require that the funds provided are invested quickly, efficiently and in harmony with the job creating purposes of the act.

- The municipalities were asked to review and resubmit their back up list project(s) and/or submit new projects for consideration.
- The recommendation is to approve this list of projects contingent upon the establishment of an ARRA/Stimulus 2 allocation of funding and the time frame provided for obtaining construction authorization.

A brief discussion ensued regarding other STP-DA projects/funds.

MOTION: John Bost moved approval.

SECOND: Randy Mendenhall

VOTE:

FOR: Unanimous

AGAINST: None

**6. Consideration of a Resolution Approving Public Transportation Priority Projects for the Winston-Salem Transit Authority under the Potential (ARRA/Stimulus 2) Funds**

Presented by Phillip Vereen.

- A second Stimulus/ARRA bill is under consideration by Congress.
- The Federal Transit Administration has asked public transit systems to begin preparing priority projects list based funding amounts received in first ARRA/Stimulus of 2009.
- The Winston-Salem Transit Authority received \$3,810,207 in funding from the first ARRA in 2009. The first ARRA provided \$2,116,840 for preventative maintenance; \$1,045,500 for fare boxes/mobile equipment; \$16,000 for supervisor van, \$182,479 for 2 small buses (Trans Aid), and \$381,021 for operating assistance and \$38,102 for transit enhancements and \$30,265 for capital maintenance.
- If Congress approves the second ARRA/Stimulus, the Winston-Salem Transit Authority priorities are: Six large replacement buses (hybrids) for \$3,480,000, operating assistance of \$292,105 and security costs of \$38,102 for a total of \$3,810,207.
- The recommendation is to approve this list of projects contingent upon the establishment of an ARRA/Stimulus 2 allocation of funding and the time frame provided for obtaining construction authorization.

A brief discussion ensued regarding the need for the studies.

MOTION: Mike Horn moved approval.

SECOND: Walter Marshall

VOTE:

FOR: Unanimous

AGAINST: None

**7. Consideration of an Amendment to the Fiscal Year 2009-2015 Metropolitan Transportation Improvement Program (MTIP) to Add Funds to the Winston-Salem Intermodal Facility (TD-4734B)**

Presented by Phillip Vereen.

- The Federal Transit Administration announced a federal earmark to the City of Winston-Salem totaling \$392,000 for the Union Station/Multi-Modal Transportation Facility.
- There is no local or state match associated with this earmark.

- The TAC will be asked to amend the MTIP to include these funds for the Union Station/Multi-Modal Transportation Facility Project.

MOTION: Allen Joines moved approval.

SECOND: Dan Besse

VOTE:

FOR: Unanimous

AGAINST: None

### **Information Items**

#### **8. Review of the Updated MPO Handbook**

Presented by Margaret Bessette.

- Margaret Bessette distributed an updated Winston-Salem Urban Area MPO member handbook.

#### **9. Presentation of the Prioritized List of Winston-Salem Urban Area Transportation Projects Ranked by the NCDOT's Strategic Office of Transportation (SPOT)**

Presented by Fred Haith.

- NCDOT has established a new Transportation Reform process, which is built on professional, transparent and strategic decision making.
- As part of the NCDOT's new Transportation Reform process, a more data-driven approach is being used to score projects across the state.
- Each Highway project is classified under one of the Department's three primary goals (Safety, Mobility, Infrastructure Health) and three tiers (Statewide, Regional, and Subregional).
- Projects classified as Infrastructure Health were further classified by Submode (Interstate Pavement, Modernization, and Highway Miscellaneous).
- Non-Highway transportation projects were not classified under one of the Department's three primary goals and three tiers.
- The Prioritization Results do not include the Urban Loop projects, as these projects are being evaluated through a separate prioritization process.

#### **10. Review of the Federal Job Access and Reverse Commute (JARC)/New Freedom Funded Project Approval Process**

Presented by Phillip Vereen.

- The FTA has issued a call for projects for the JARC/ FTA Section 5316 and New Freedom Funds, FTA Section 5317 for 2010.
- The JARC program was established to address the unique transportation challenges faced by low-income persons seeking to obtain and maintain employment.
- The New Freedom formula grant program aims to provide additional tools to overcome existing barriers facing Americans with disabilities seeking integration into the workforce and full participation in society.
- In 2008, the City of Winston-Salem became the designated recipient for human service transportation funding through the FTA.

- To date, the City of Winston-Salem has distributed a total of \$518,839 in JARC funding and \$356,172 in New Freedom funds to six transportation service organizations.
- The 2010 funding amounts will be \$96,000 for JARC and \$104,000 for New Freedom.
- There will be a 30-day call for projects beginning March 19 thru April 19, 2010.
- There will be a community workshop at the Gateway YWCA on Main Street on April 7, 2010.
- Projects will be presented to the TAC for approval on May 19, 2010.

## **11. MPO Staff Reports – Questions for Staff**

- a. NCDOT Transportation Projects Update**
- b. Forsyth County Environmental Affairs Air Quality Notes & Report**
- c. Bicycle and Pedestrian Facilities Projects Update**

Matthew Burczyk distributed a draft Winston-Salem Urban Area STP-DA Bike/Ped funding FY 2010-2012 report, a STP-DA proposed bicycle projects map and a STP-DA proposed pedestrian facilities map.

### **d. PART Ridership Comparisons**

Presented by Brent McKinney.

- Brent McKinney distributed an Operations Analysis report for FY 09 and a PART Express monthly ridership report.
- Total passenger trips are 454,000.
- Total passenger miles are 11,804,000.
- Car mileage saved is approximately 9,221,875, which equals \$1,124,291.
- Bus mileage, in service, is 1,607,432 which equals \$894,232.
- Bus occupancy is 7.34 passengers per mile.
- Total operating cost is \$4,002,938 of which \$2.4 million is matched by Federal and State funds.

A brief discussion ensued regarding seat capacity, i.e. how many total seats available per day.

## **12. Review of the 2010 MPO Calendar of Activities**

Presented by Greg Errett.

- There will be a NC Joint Legislative Oversight Committee on Transportation Meeting on the Equity Formula on April 6, 2010.
- There will be a JARC/New Freedom Funds workshop at the Gateway YWCA on April 7 from 3 – 5 pm.
- NCDOT will hold Regional Transportation Summits on April 8 from 9 am – 5 pm at various locations throughout the State.
- There will be a Lewisville-Clemmons Road Connectivity Study Drop-in meeting in Clemmons at the Village Hall from 4 – 6 pm (drop-in meeting) and 6 – 8 pm (formal meeting and presentation) on April 13.
- The next TAC meeting will be held May 20, 2010.

## **13. Other Business/Adjourn Meeting**

ADJOURNMENT 5:38 p.m.