

MINUTES
WINSTON-SALEM URBAN AREA
TRANSPORTATION ADVISORY COMMITTEE (TAC)
SEPTEMBER 21, 2017
4:15 P.M.
FIFTH FLOOR, PUBLIC MEETING ROOM,
BRYCE A. STUART MUNICIPAL BUILDING

MEMBERS PRESENT:

Dan Besse, Council Member, City of Winston-Salem, Vice Chairman
Allen Joines, Mayor, City of Winston-Salem
Fleming El-Amin, Commissioner, Forsyth County
Brent Rockett, Commissioner, Town of Bethania
Mike Combest, Mayor Pro Tem, Village of Clemmons, Alternate
Robin Moon, Council Member, Town of Midway, Alternate
Myron Marion, Mayor Pro Tem, Village of Tobaccoville, Alternate
Randy Mendenhall, Mayor Pro Tem, Town of Walkertown
Allen Todd, Mayor, Town of Wallburg
Zak Crofts, Commissioner, Davidson County
Regina “Nora” Streed, Board Member, WSTA

PRESIDING: Mayor Larry Williams, Town of Rural Hall, Chairman

STAFF PRESENT:

Margaret Bessette, CCPB
Richard Jones, Davidson County Transportation
Toneq’ McCullough, WSDOT
Pat Ivey, NCDOT
Morgan Simmons, WSDOT
Kelly Garvin, WSDOT
Byron Brown, WSDOT
Fred Haith, WSDOT
Brenda King, WSDOT
Joe Geigle, FHWA
Matthew Burczyk, WSDOT
Jordan Payne, FCOEAP

RECORDING SECRETARY: Evan Koff, WSDOT

Mayor Williams read the Ethics Awareness and Conflict of Interest Statement.

1. Citizen Comments

Mayor Williams recognized alternates Clemmons Mayor Pro Tem Mike Combest, Tobaccoville Mayor Pro Tem Myron Marion, and Midway Council Member Robin Moon; and, new WSDOT Transportation Planner, Evan Koff.

Action Items

2. Consideration of the July 20, 2017 TAC Meeting Minutes

Presented by Chairman Larry Williams.

MOTION: Allen Todd moved approval of the minutes.

SECOND: Fleming El-Amin

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of the Winston Salem Urban Area Prioritization 5.0 Projects

Presented by Kelly Garvin.

- Kelly Garvin distributed a handout with an updated list of WSMPO P5.0 Bicycle and Pedestrian Projects (to be removed).
- As part of the preparation of the next State Transportation Improvement Program, the NCDOT conducts a Strategic Prioritization Process through the Strategic Planning Office of Transportation (SPOT).
- Prioritization 5.0 is a quantitative data driven approach for grading a project's relevance with regards to first, the Winston-Salem Urban Area Metropolitan Planning Organization (WSMPO), and second, the NCDOT.
- WSMPO released a call for projects over a five week period. Projects were presented to the TAC in July followed by a 30-day public review, from which staff received zero (0) comments. Staff recommends seventeen (17) Highway projects, twenty-three (23) Bicycle and Pedestrian Projects, and seven (7) Transit projects, as included on list in the TAC packet.

Question: Does the City of Winston Salem have the authority to provide the local matching funding to the Muddy Creek Greenway Phase II if it crosses into Forsyth County's jurisdiction?

Answer (Matthew Burczyk): The issue depends on the alignment of the greenway, the engineering process, and the neighborhood acceptance of the project.

MOTION: Allen Joines moved approval.

SECOND: Allen Todd

VOTE:

FOR: Unanimous

AGAINST: None

4. Consideration of the Federal Transit Administration (FTA) Bus and Bus Facilities Grant Program, FY16 and FY17 Section 5339, for the Winston Salem Urban Area

Presented by Morgan Simmons.

- FTA Section 5339 is a formula based grant program, originated by MAP-21, to fund the purchase and rehabilitation of buses and bus facilities. Winston-Salem is eligible to receive an additional \$397,880 in FY16 and \$410,820 in FY2017, a total of \$808,700.
- WSTA expressed interest in spending these funds by purchasing five (5) new TransAid vans, twenty (20) on bus camera upgrades to current Trans-Aid vans, and an Interactive Voice Response (IVR) System.
- FY 2018-2027 STIP must be amended to include the \$808,700 in federal funding plus the 20% local match of \$202,175.

MOTION: Allen Todd moved approval.

SECOND: Randy Mendenhall

VOTE:

FOR: Unanimous

AGAINST: None

5. Consideration of the Job Access Reverse Commute and Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) Grants

Presented by Morgan Simmons.

- Job Access Reverse Commute (JARC) and Enhanced Mobility of Seniors and Individuals with Disabilities (EMSID) are Federal Transportation Agency (FTA) grants meant to fund the transportation needs of low-income, disabled, and elderly populations.
- WSMPO is the recipient of the JARC grant (Section 5307) for FY16/17 (\$110,000.00) and JARC grant reallocation (\$16,511.38). WSMPO is the recipient of the EMSID (Section 5310) Grant for FY16/17 (\$542,913.00) and EMSID reallocation (\$115,894.72).
- The JARC/EMSID Request for Projects (RFP) process included an applicant workshop, a 30-day call for projects, and a review of applications by both local and regional stakeholders. The RFP resulted in one (1) JARC applicant (Here 2 There Van Services) and four (4) EMSID applicants (The Enrichment Center; Town of Kernersville; Here 2 There Van Services; The Shepard Center).
- The next steps require amending the Metropolitan Transportation Improvement Plan (MTIP), amending the State Transportation Improvement Plan (STIP), and submitting an FTA application.

Question: When the applications were reviewed the Here 2 There Van Services was not originally approved. What were the issues and how were they resolved?

Answer: The Community Allocations Committee required information regarding how they executed the job access service. Here 2 There was one of few organizations to receive funding from both sources, so staff wanted to be sure that their services met the requirements for both

applications. After meeting with the organization and compiling additional information, staff was satisfied that their proposed service met the requirements for both sources of funding.

MOTION: Allen Joines moved approval.

SECOND: Allen Todd

VOTE:

FOR: Unanimous

AGAINST: None

Information Items

6. Review of the Federal Transit Administration Formula Program 2012 5307 Funding Allocation for the Winston Salem Urban Area

Presented by Morgan Simmons.

- Morgan Simmons distributed a revised Action Request for the Federal Transit Administration (FTA) Formula Program FY12 5307 Funding Allocation.
- Transit systems in urbanized areas (population above 200,000) are eligible for Job Access Reverse Community (JARC) funding. FTA informed the WSMPO of unused funding for operating and capital assistance from FY2012 equaling \$3,164,993 after a \$55,000 deduction to be used exclusively by the Winston-Salem Transit Authority (WSTA). Funding will be used for operation and capital improvement.
- WSTA is exclusive recipient of funds because at the time of funding (FY2012), WSTA provided the lion share of the transit service within the urbanized area.
- Next steps: approval by the TAC, amending the MTIP and STIP, and final submissions to FTA.

Question: Is WSTA the only organization that can receive this funding?

Answer: It is the staff recommendation to allocate this funding towards WSTA as the funding from FY 2012 was allocated according to FY 2010 data, in which WSTA was the majority provider eligible for this funding.

Question: Which STIP would require amending for the funding to be available?

Answer: The current STIP (2016-2025).

7. Review of the proposed Rerouting of US 311 within the Winston-Salem Urban Area MPO

Presented by Byron Brown.

- The current designation of US 311 routes it through the center of Winston-Salem. NCDOT has recommended that the route be reconfigured to run on the Eastern Loop (U-2579) of the Northern Beltway from the interchanges of New Walkertown Road to High Point Road as those sections are completed.

- The section of U-2579 proposed to be designated US 311 is divided into four (4) parts: U-2579 AA; AB; B; and C. Construction on these segments will begin in 2018 for B and C and in 2020 for AA and AB.

Chairman Williams provided the following comments: (1) With regards to semantics, the resolution should refer to this facility not as the “eastern loop”, but as the “eastern section” and “segment of the section”. (2) At the end of the project ID numbers add the named identifier (i.e. High Point Road, Walkertown Rd.). (3) With regards to U-2579B, information item states that “Construction scheduled to begin in 2018.” Construction has already begun. Please change the verbiage to reflect this. (4) The “Western Section” of the Northern Beltway’s correct STIP number is R-2247.

Question: What kind of community involvement was featured in this decision?

Answer: Because the community does not refer to New Walkertown Road and Martin Luther King Jr. Drive as US 311, it was decided by staff to present this change in designation directly to the MPO.

8. Review of the 2018-2027 State Transportation Improvement Program (STIP) Programming Process

Presented by Byron Brown.

- The NCDOT State Transportation Improvement Program (STIP) document identifies the construction, funding, and scheduling for transportation over a ten (10) year time period. The STIP is updated every two (2) years to reflect the current financial state.
- In January and June of 2017, NCDOT released the 2018-2027 Draft STIP. Since January, NCDOT has held public input and information sessions; accelerated some projects; and based upon an updated revenue forecast funded, an additional 144 projects.
- In August 2017, the North Carolina Board of Transportation approved the 2018-2027 STIP. This current STIP includes 1,367 projects, of which 101 (including 41 non highway projects) deal directly with the WSMPO.

9. Review of Amendments and Modifications to the Fiscal Year 2016-2025 Metropolitan Transportation Improvement Program (MTIP)

Presented by Byron Brown.

- The 2016-2025 Metropolitan Transportation Improvement Program (MTIP) is a subset of the Winston-Salem Urban Area Metropolitan Transportation Plan, and matches the projects found in the NCDOT State Transportation Improvement Program (STIP). When the STIP is amended, the WSMPO MTIP is adjusted accordingly.
- As part of the MTIP amendment process, in accordance with the WSMPO Public Participation Policy, a thirty (30) day public review period took place between August 10, 2017 and September 10, 2017.

Question: What were the two road projects that were modified?

Answer: (1) Modification of a funding source for the Northern Beltway, and (2) delay construction on the US-311 improvements

10. Review of Proposed Modification Requests to the Winston-Salem Urban Area Federal Functional Classification Network

Presented by Byron Brown.

- Byron Brown distributed a spreadsheet summarizing the Federal Functional Classification (FFC) modification requests and recommendations.
- The functional classification of a roadway describes how that facility contributes to the greater transportation network. The FFC provides a standardized nomenclature and helps determine a facility's eligibility for federal funding based upon elements such as mobility, accessibility, and surrounding land use.
- Over time, mobility, accessibility, and land use change, effectively changing the function of a road. As a facility's function changes, staff works to reclassify it accordingly.
- In February 2017, WSMPO staff adopted a transparent and accountability driven process for classifying facilities within the network. As part of this process, WSMPO staff conducted an open call for FFC modifications. Twenty-three (23) applications were submitted and reviewed by the WSMPO Streets & Highway Subcommittee on August 21, 2017.
- Correction: With regards to Ramada Drive in Clemmons (Facility Reference # 22017), the listed "Staff Recommendation" is *Local*. The correct staff recommendation is for a *Minor Collector*.

11. Review of the Broad Street Connector Feasibility Study and the Salem Creek Greenway Feasibility Study Funding Request

Presented by Fredrick Haith.

- On January 19, 2017 the TAC approved \$200,000 in STP-DA funding for the Broad Street Connector Feasibility Study. When the Broad Street Connector was included in the 2018-2027 STIP (U-6063), NCDOT took over management of the project eliminating the need for financial contribution from the City of Winston-Salem.
- Staff recommends reallocating the \$200,000 in STP-DA funding to financing the Salem Creek Greenway Feasibility Study to investigate how best to extend the greenway from its current terminus at Marketplace Mall to Forsyth Technical Community College's main campus.

Staff Reports (Presentation by Staff at Request of TAC Only)

12. MPO Staff Reports

a. NCDOT Division 9 Transportation Projects Update (Pat Ivey)

Question: With regards to bridge construction for the Northern beltway at the intersections of NC-65 and Peace Haven Road, will construction of both bridges commence simultaneously?

Answer: Upon meeting with contractors, yes, both bridges will begin construction in January 2018.

b. NCDOT Transportation Planning Update (James Upchurch)

c. Forsyth County OEAP Air Quality Update (Cary Gentry)

d. Bicycle and Pedestrian Facilities Projects Update (Matthew Burczyk)

e. Winston-Salem Transit Authority (WSTA) Update (Morgan Simmons)

f. Piedmont Authority for Regional Transportation (PART) Update (Scott Rhine)

g. Title VI Compliance Update (Kelly Garvin)

h. MPO Calendar of Activities (Fredrick Haith)

i. Legislative Update (Fredrick Haith)

j. Ethics Liaison (Margaret Bessette)

13. Next Meeting/Adjourn Meeting

- The next TAC meeting will be November 16, 2017.

ADJOURMENT 4:52 pm