



GOLF TOURNAMENT CONTRACT

We are most pleased that you have selected Winston Lake Golf Course as the site for your next golf event. We are certain that you will find our professional staff and overall amenities will exceed your every need.

This contract provides you with a step by step process to ensure that every detail is considered for your event to maximize fund raising or any other cause you may have. It is just as important to us that you have a successful event. Please complete this contract in its entirety so that all of your needs and requests are met.

Official Event Title: _____

Event Date (1st Choice): _____ 2nd Choice: _____ Rain Date: _____

Contact Name/Tournament Director: _____

Address: _____

Primary Phone: _____ Alternate Phone: _____

Email: _____ Fax #: _____

Tax Exempt ID #: _____ (must attach tax exempt certificate)

If applicable

Estimated # of Players: _____

PLEASE SELECT REQUESTED DAY AND START TIME

Day of Week Requested: Monday Tuesday Wednesday Thursday

(Friday, Saturday and Sunday events must be reviewed and approved in advanced by Recreation and Parks Director.)

Starting Times: AM PM Shotgun Start: AM PM

GOLF EVENT TERMS AND CONDITIONS:

Winston Lake Golf Course recommends having at least 72 players to consider an 18-hole shotgun start. Less than 72 players may start using a modified shotgun start. (Modified shotgun: A shotgun start in which a portion of the 18-holes is occupied in order for the club to open the remainder of the facility for public play.)

FEES AND PAYMENTS

Our fees for a tournament are \$ _____. A non-refundable deposit of 25%, based off of the estimated number of players, is due upon the signing of this Golf Event Contract. This amount is for the first _____ players. For every player after the initial _____, it will be an additional \$ _____ per person (or the negotiated rate). This deposit will be applied to your final bill.

The FINAL PAYMENT for all players, including all tournament volunteers, must be made on or before the tournament date. The final payment is based off of the total number of players in your tournament. If the final payment is paid within two (2) weeks of the event date, or on the event date, this amount must be paid with cash or certified check. Please make checks payable to **City of Winston-Salem**. Groups arriving with fewer than the estimated number of players determined by the tournament director at the signing of this contract will be charged according to the payment schedule. If fewer golfers play, the final payment will be determined at that time. NO REFUNDS from the initial deposit will be given.

FOOD AND BEVERAGE

The City of Winston-Salem and the Winston Lake Golf Course prohibit outside food or beverage being brought into the facility by any outside entities, without the prior written approval from the Winston Lake Facility Manager.

- A 20% outside catering fee may be applied to your final invoice if you choose to bring outside food into the facility. See **Appendix A**, attached hereto and incorporated by reference herein, for additional information.
- No personal coolers or containers are allowed.
- Alcohol may be donated or provided by sponsorship. We require a certificate of sponsorship by the vendor to be presented to the Winston Lake Facility Manager, who will then forward to the Recreation and Parks Director.

DRESS CODE

It is the tournament director's responsibility to notify all golfers of the required dress code at Winston Lake Golf Course.

- All participants must wear collared shirts and appropriate bottoms (slacks, dress shorts, or dress jeans). Tee shirts are not permitted. If a tournament player is not appropriately attired, he or she will not be allowed to play on the course unless a change of attire is obtained.
- Winston Lake Golf Course is a "spike-less" facility, and all players must wear appropriate soft spike golf shoes or sneakers.

SIGNAGE

Winston Lake Golf Course will place and remove, at no additional cost, any signage utilized by the tournament. Signage must be claimed by each event and removed from the property at the conclusion of the event. If the signage is not claimed within 72 hours after the tournament, the signage will be assumed to be abandoned and will be discarded.

CANCELLATION POLICY

Winston Lake Golf Course prides itself in event planning and facilitating professional events for all groups. In most cases, our staff maintains schedules well in advance of association or group commitment dates.

In the event of a cancellation, it is unlikely another group can fulfill these dates, especially if cancelled close to the actual event date.

It is the sole discretion of Winston Lake Golf Course to determine if weather is cause for cancellation on the day of the event. If, in our opinion, an event must be cancelled due to weather, you will have the option to reschedule for another day. Once an event begins, there will be no refunds unless the course is closed by the officials on site.

INCLEMENT WEATHER

Cancellation of the tournament will be considered only if Winston Lake Golf Course officially closes the course to all play. The tournament will be rescheduled based on date availability and/or requested rain date.

INDEMNIFICATION

You hereby jointly and severally agree to indemnify, defend and hold Winston Lake Golf Course and Thunderbirds Food and Beverage harmless from all claims, suits, actions at law, judgments, liabilities, losses and damages (including attorney's fees) arising from your use of Winston Lake Golf Course property, however caused, including without limitations, any injury or damages resulting from negligent, careless, improper or unlawful conduct.

DAMAGES

You agree to exercise extreme caution when operating equipment (specifically but not limited to golf carts) and utilizing the golf course property. In the event that you cause damage to the property and/or equipment used by your participants, you agree to pay us in full for any damages.

GOLF CART AGREEMENT

- No more than 2 persons per golf cart and no more than 2 bags per golf cart at any time
- Persons under the age of 16 and/or do not possess a valid driver's license are not permitted to drive a golf cart at any time.
- Golf cart must stay back 30 feet from greens, tees and water hazards at all times.
- No cart is permitted on levees at any time.
- Drive carefully. Maintain a firm grip on the steering wheel at all times. Do not spin wheels.
- Golf cart parking brake must be engaged and set before leaving golf cart.
- Winston Lake Golf Course reserves the right to refuse the use of carts to any person not following these and other rules without refunding fee.
- If not told otherwise, always use the 90 degree rule with your golf cart.
- The renter and / or renters are financially responsible for any damage done or cause by ill use and/or miss use of said golf cart resorting in damage to the golf course, golf cart and/or persons.

CONDITIONS OF THE AGREEMENT

Performance of the agreement is contingent upon the ability of Winston Lake Golf Course management to complete the same, and is voidable in the event of labor dispute or strikes, accidents, government (Federal, State, or Municipal) requisitions, restrictions upon travel, transportation, food, beverages, or supplies, and or other causes, whether enumerated herein or not, beyond the control of Winston Lake Golf Course, preventing or interfering with the delivery of services required for the private function. In no event shall

Winston Lake Golf Course be held liable for other damages.

EVENT TERMS AND CONDITIONS AGREED TO:

Signature below indicates that I/we fully consent with all of Winston Lake Golf Course event terms and conditions including, but not limited to, payment, player count, dress code, food and beverage, inclement weather and cancellation policies.

WITNESS:

Recreation & Parks Department

(Print) Name Title

CITY OF WINSTON-SALEM:

William L. Royston, Director
Recreation & Parks Department

WITNESS:

Recreation & Parks Department

(Print) Name Date Title

WLGC GOLF PROFESSIONAL:

Julius Reese, Golf Professional
Recreation & Parks Department

TOURNAMENT DIRECTOR:

(Print) Name Date Title

(Print) Name Date Title

THUNDERBIRDS FOOD & BEVERAGE:

(Print) Name Date Title

(Print) Name Date Title

ALL CHECKS ARE TO BE MADE PAYABLE TO: City of Winston-Salem, 3535 Winston Lake Road,
Winston-Salem, NC 27105, 336.727.2703

Copy to client/Original to file



APPENDIX A

Thunderbirds Food & Beverage
P.O. Box 1781
Winston-Salem, NC 27102-1781
336.413.7393

Dear Winston Lake Golf Course Group Leader,

On behalf of Carolina Thunderbirds Food & Beverage Service's, we want to welcome you to the Winston Lake Golf Course and thank you for allowing us to host your event at our historical golf facility.

Our mission is to be a one stop service for all of your food and beverage needs and to supplement and enhance your event with our services. We are here for you and your event and will try and accommodate ALL of your food and beverages needs to make your event a memorable one for all in attendance.

Just as a reminder that the City of Winston-Salem and the Winston Lake Golf Course prohibits outside food or beverage brought into the facility by any outside entities, without the written permission and approval from the Winston Lake Facility Manager. In addition, food and beverages served at our facility are required to comply with guidelines set forth by the Forsyth County Health Department. If you choose to bring outside food into the facility, a 20% outside catering fee will be applied to your final invoice. Any outside caterer or vendor is require to provide a certificate of insurance along with their Health Dept. Food Grade no less than 5 business days prior to the event. The State of North Carolina, the A.L.E, and City of Winston-Salem require that all alcoholic products be purchased through the Food and Beverage provider, failure to comply is a violation of state law and local ordinances.

The facility and concessionaire in some cases are under exclusive product agreements; therefore any outside product could be a violation of those agreements. Our facility has exclusive product placement with non-alcoholic beverages, snack chips, pizza and several other products, please check with us prior to your event for any conflicts that may be present.

We can tailor food and beverage choices to suit your needs and we can also put together value meal plans as needed for larger groups. We welcome Birthday & Occasion Cakes and other baked goods and we can help to secure those items as needed. We also have a list of approved facility vendors, food trucks, caterers who can work with your group to fill your food and beverage needs.

Please contact our Food & Beverage General Manager Christy Tate at 336.413.7393 or ctate@carolinathunderbirds.com for additionally information.

Thank you again for choosing the Winston-Salem Fairgrounds and the Carolina Thunderbirds, we look forward to working with you.

Christy Tate – General Manager
ctate@carolinathunderbirds.com

_____ (initial)