

**MINUTES
WINSTON-SALEM URBAN AREA
TRANSPORTATION ADVISORY COMMITTEE (TAC)
JULY 16, 2009
4:15 P.M.
FIFTH FLOOR, PUBLIC MEETING ROOM,
BRYCE A. STUART MUNICIPAL BUILDING**

MEMBERS PRESENT:

Margaret Bessette, City-County Planning Board, TAC Secretary
Dan Besse, Council Member, City of Winston-Salem
Evelyn Terry, Council Member, City of Winston-Salem
Robert Clark, Council Member, City of Winston-Salem, Alternate
Mike Horn, Council Member, Town of Lewisville
Robert Marshall, Mayor Pro Tem, Village of Clemmons, Alternate
Kevin Bugg, Mayor Pro Tem, Town of Kernersville, Alternate
Leon Inman, Commissioner, Stokes County
Walter Marshall, Commissioner, Forsyth County
Allen Todd, Mayor, Town of Wallburg
Randy Mendenhall, Council Member, Town of Walkertown
Keith Snow, Mayor, Village of Tobaccoville
Richard Linville, Commissioner, Forsyth County
George Byrum, Mayor, Town of Midway
Chris Anderson, Commissioner, Davie County

PRESIDING: Mayor Larry Williams, Town of Rural Hall

STAFF PRESENT:

Stan Polanis, WSDOT
Cary Gentry, FCEAD
Pat Ivey, NCDOT
Greg Errett, WSDOT
Fred Haith, WSDOT
Kevin Edwards, WSDOT
Phillip Vereen, WSDOT
Calesha Barrino, WSDOT Intern
Terrell Wilson, WSDOT Intern

RECORDING SECRETARY: Laura Whitaker, WSDOT

1. Citizen Comments

No citizens present.

Action Items

2. Consideration of the May 21, 2009 Meeting Minutes

Presented by Chairman Larry Williams.

MOTION: Robert Clark moved approval.

SECOND: Allen Todd

VOTE:

FOR: Unanimous

AGAINST: None

3. Consideration of a Prioritized List of Transportation Projects Utilizing Available Congestion Mitigation Air Quality (CMAQ) Funds for the Winston-Salem Urban Area MPO

Presented by Greg Errett.

- Last fall, NCDOT modified the CMAQ Improvement Program for North Carolina.
- These changes included three individual processes to be undertaken in 2009 with guidance detailing the requirements for each process.
- On November 20, 2008, and January 29, 2009, the Winston-Salem Urban Area TAC completed the first two processes with the review and approval of candidate CMAQ projects for “fast tracked” 100% federal CMAQ funds with no required local match.
- All of those projects were approved and are in progress and should meet the required deadlines by NCDOT. The total cost of those projects is about \$9.56 million.
- Recently, NCDOT has made some additional changes to the third process.
- The most important change is that MPOs and RPOs must submit their proposed projects in priority order.
- The third process is to program available Fiscal Year 2013-2017 CMAQ funds to be included in the Fiscal Year 2012 STIP.
- Approximately \$7.72 million of CMAQ funds are currently available for programming within the Winston-Salem Urban Area MPO for Fiscal Years 2013-2017.
- Staff recommends that all \$7.72 million of the remaining funds be programmed for three (3) new projects in priority order.
- In priority order the projects are: 1) completing Phase 3 of the interim traffic signal system upgrade for the City of Winston-Salem for \$3.847 million, 2) assisting the Piedmont Authority for Regional Transportation (PART) in purchasing an additional bus at \$375,000, and 3) providing \$3.5 million to the Winston-Salem Transit Authority (WSTA) for purchasing additional large and small buses.

- The completed applications, with the required air quality improvement analyses, and other supporting information are due to NCDOT by September 4, 2009.

MOTION: Allen Todd moved approval.

SECOND: Evelyn Terry

VOTE:

FOR: Unanimous

AGAINST: None

Information Items

4. Review of Candidate STP-DA Funded Intersection Improvement Projects

Presented by Greg Errett.

- Greg distributed a list of projects submitted for the 2009 STP-DA call for intersection improvements handout.
- A call was made for intersection improvement projects.
- Submittal deadline was July 10, 2009.
- A total of 10 projects costing approximately \$3 million will be submitted for the STP-DA funds.

5. Update on the American Recovery and Reinvestment Act of 2009 (ARRA) Projects, aka Stimulus Funds

Presented by Greg Errett.

- The stimulus funded projects are moving along as scheduled, will continue with updates.

6. Review of the new Strategic Project Prioritization Process and Project Submittal Tool

Presented by Fred Haith.

- Governor Perdue implemented a new program called Strategic Planning Office of Transportation or 'SPOT.'
- SPOT is an office of three employees, the Director is Don Voelker.
- SPOT has been asked to develop and implement a new strategic project prioritization process and project submittal tool.
- The new submittal tool is intended to improve the way NCDOT gathers, stores, analyzes and ranks candidate priority project for funding consideration.
- This tool, along with NCDOT's new strategic prioritization process represents the first tangible steps towards fulfilling Governor's Purdue's Executive Orders # 2 and #3, which emphasize improved decision making, accountability and transparency.

- SPOT will provide final 60 month let list after Board of Transportation approval (in August).
- WSDOT will rank the top 25 high projects (I, R, U type) and work with our division engineer.
- Top 25 projects will be taken to the TAC for approval on September 17, 2009.
- Update project information and add new projects (highway or non-highway) utilizing the project submittal tool, the deadline is October 2, 2009.

7. Review of the Winston-Salem Transit Authority (WSTA) Bus Stop Evaluation Project

Presented by Phillip Vereen.

- The Bus Stop Inventory Project is a comprehensive review of all 400+ bus stops in the City of Winston-Salem for WSTA and PART.
- The project involves: photographs of each bus stop, indentify each location with GPS, perform and infrastructure assessment for each stop, infrastructure assessment includes inventory of existing infrastructure and what is not present at the bus stop.
- The outcome is to collect data to guide decision making for WSTA, PART and MPO staff about the placement of future infrastructure such as sidewalks, bus shelters, benches, bust stop placement, bike racks, streetlights and other related transportation infrastructure.
- With this information and infrastructure planning, the MPO will continue to build the type infrastructure necessary to encourage walking, biking and use of the transit system.

Council Member Terry requested an additional criterion for assessment: privacy, i.e. busy bus stops very close to private homes to evaluate other options.

- 8. Enclosed MPO Staff Reports – Questions for Staff**
- a. **NCDOT Transportation Update**
 - b. **Forsyth County Environmental Affairs Air Quality Notes & Report**
 - c. **Bicycle and Pedestrian Facilities Update**

A discussion ensued regarding Brushy Fork greenway.

Mayor Williams requested color copies of the FCEAD report for readability.

9. Review of the MPO Calendar of Activities

Presented by Greg Errett.

- Next TAC meeting will be September 17, 2009.

10. Other Business/Adjourn Meeting

ADJOURNMENT 4:50 p.m.