

UTILITIES SUPERVISOR - 425

DEFINITION OF WORK

Under regular supervision, performs responsible technical work supervising the work or crews engaged in a variety of water and sewer maintenance and repair work; does related work as required.

EXAMPLES OF WORK

Schedules, assigns and supervises the work of crews engaged in installing water and sewer connections and repairing mains and services including broken valves, hydrants, meters, meter boxes and connection leaks; supervises the repair work on large water main breaks; reviews water and sewer permits to plan daily work program; instructs crew coordinators as to procedures for each job; checks maintenance work while in progress and upon completion; assists crew coordinators in difficult or unusual situations; discusses with property owners problems arising from sewer stoppages and water breaks; directs activities of the water meter shop; requisitions materials and equipment for use in maintenance work; keeps records on work assignments of crew personnel; responds to emergency calls as needed.

EMPLOYMENT STANDARDS

Education and Experience: Any combination of education and experience equivalent to a high school diploma and experience in water and sewer systems construction and maintenance work.

Knowledge, Skills and Abilities: Knowledge of the materials, equipment, methods and practices employed in water and sewer maintenance work; knowledge of the hazards and safety precautions of the work; knowledge of meters, hydrants, valves and taps; ability to read plans related to pipe construction; ability to establish and maintain effective working and public relations; ability to assign and supervise the work of others; ability to keep records and make reports.

