

TRADES HELPER - 740

DEFINITION OF WORK

Under immediate supervision, performs routine semi-skilled work in assisting in the repair and maintenance of City buildings and equipment; does related work as required.

EXAMPLES OF WORK

Assists a skilled worker in making electrical, carpentry, plumbing, welding, mechanical and related repairs and installations; helps in various ways, such as passing tools and materials, doing preparatory work, performing trades tasks as directed and cleaning after work; performs similar assistance in several of the trades; uses standard tools and equipment of the trades; operates trucks to and from jobs and in running errands for skilled workers; cleans and cares for tools and equipment; performs independently the more routine tasks in making building and mechanical repairs in accordance with instructions; these tasks include: repairing furniture, fixing electrical fixtures, replacing plumbing fixtures and welding metal hangers; performs general laboring and custodial tasks, such as cutting grass and cleaning buildings.

EMPLOYMENT STANDARDS

Education and Experience: Any combination of education and experience equivalent to graduation from high school and some experience within the area of assignment; preference will be shown to those possessing a vocational or trades school diploma or A.A. in the appropriate trade field.

Knowledge, Skills and Abilities: Knowledge of the materials, equipment, tools and techniques of one of the standard building or mechanical trades; ability to acquire a knowledge within a reasonable time period of the methods and techniques of a standard trade; ability to understand and carry out oral and written instructions; ability to acquire skill in the use of tools and equipment of a standard trade.

SPECIAL REQUIREMENT

Possession of a valid North Carolina driver's license.

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REV. 2/91

