

STREETS SUPERVISOR

DEFINITION OF WORK

Under regular supervision, performs responsible technical work in supervising the work of crews engaged in the construction and maintenance of streets and other related facilities; does related work as required.

EXAMPLES OF WORK

Schedules, assigns and supervises the work of crews engaged in the installation and repair of sidewalks, driveways, curbs and gutters, storm drain systems and related streets facilities; receives work orders from superior and requests from public and distributes workload to employee foreman; estimates costs of construction projects; supervises resurfacing programs for City streets; directs the grading of dirt streets; directs drag sealing operations; directs street patching work; directs bridge maintenance activities; coordinates work for best utilization of time and equipment; is responsible for investigating complaints concerning projects; makes personal inspections of construction work performed in the field; requisitions materials and equipment for use in construction work; keeps records and prepares reports; responds to emergency calls as needed. Meet with citizens in field and at community meetings. Meet and answer the media questions. Consults for other departments on new construction and city facilities. Supervise and direct contractors wor the streets division.

EMPLOYMENT STANDARDS

Education and Experience: Any combination of education and experience equivalent to a high school diploma and considerable experience in street construction and maintenance work.

Knowledge, Skills and Abilities: Knowledge of materials, equipment and practices employed in street construction and maintenance; knowledge of the paving of streets and alleys and the construction and maintenance of concrete sidewalks, storm drains systems, curbs, gutters and other surfaces; ability to plan and lay out work programs and to keep job records; ability to read plans and drawings relating to construction and maintenance work; ability to supervise work crews and the operation of heavy and light equipment; ability to establish and maintain effective working and public relations. Stay abreast to all OSHA rules and regulations. Make educated decisions for the city that affects.

SPECIAL REQUIREMENT

Possession of a valid North Carolina driver's license.