

## **SPECIAL FACILITIES/ATHLETICS SUPERVISOR - 108**

### **DEFINITION OF WORK**

Under general supervision, performs difficult professional work developing and supervising a City-wide athletics program; does related work as required.

### **EXAMPLES OF WORK**

Assists the Deputy Director in developing diversified athletic activities for the City including adult and community recreation center programs; plans, develops and supervises events and tournaments involving golf, horseshoes, softball, table tennis, basketball, football and other athletic competition; also supervises operations at Salem Lake, Bowman Gray Stadium and the Joe White Tennis Center; assists in the preparation of budgets related to areas of involvement; coordinates with officials and associations in supplying umpires and referees necessary for athletic events; may interview and recommend prospective candidates for employment as gym supervisor and ballfield supervisor; prepares written and oral reports as required.

### **EMPLOYMENT STANDARDS**

**Education and Experience:** Any combination of education and experience equivalent to a bachelor's degree in recreation, physical education or a closely related field and considerable experience in community recreational work with progressively responsible work in a supervisory or administrative capacity.

**Knowledge, Skills and Abilities:** Thorough knowledge of the concepts and techniques relating to the field of athletics and the ability to employ them effectively; ability to organize and supervise the work of employees engaged in diversified activities at varying locations; ability to analyze community athletic needs and trends and to develop appropriate programs; ability to establish and maintain effective working relationships with program participants and the general public; ability to prepare reports and keep records; ability to supervise a number of employees.

