

SENIOR METER READER - 572

DEFINITION OF WORK

Under immediate supervision, performs responsible field clerical work in reading water meters; does related work as required.

EXAMPLES OF WORK

Reads water meters on an assigned route and records findings; computes water consumption; keeps records of meter readings; reports meters not accessible for reading; checks to see that meters, visible plumbing and wiring are correctly installed and functioning properly and reports defects to a superior for further actions; makes special readings as required.

EMPLOYMENT STANDARDS

Education and Experience: Any combination of education and experience equivalent to completion of the eleventh grade and considerable experience in the reading of meters.

Knowledge, Skills and Abilities: Thorough knowledge of the methods and procedures involved in the reading of meters and recording of utilities consumption; thorough knowledge of the geography and street locations of the City; ability to write legibly; ability to make simple arithmetical calculations rapidly and accurately; ability to establish and maintain effective working relationships with the general public; ability to walk all day under varying climatic conditions.

SPECIAL REQUIREMENT

Possession of a valid State of North Carolina driver's license.

