

RECREATION MAINTENANCE SUPERVISOR - 657

DEFINITION OF WORK

Under regular supervision, performs difficult skilled work in scheduling, assigning and supervising the work of several crews engaged in the construction and maintenance of recreational and park area facilities and equipment; does related work as required.

EXAMPLES OF WORK

Confers with supervisors to determine recreation maintenance plans and programs; supervises the maintenance of recreation areas, such as athletic fields, playgrounds, tennis courts, buildings and various park facilities; supervises the repair of lawn mowers and small engines; supervises a variety of repair work including painting, plumbing, carpentry, cement work, block laying, electrical work, heating and swimming pool maintenance; sets work standards and inspects work in progress, and upon completion, determines condition of equipment and arranges for repairs; requisitions materials and supplies; ensures that proper safety precautions are followed; participates in selection of new employees; assists in budget preparation; keeps records and prepares reports; may act for the superintendent in his absence.

EMPLOYMENT STANDARDS

Education and Experience: Any combination of education and experience equivalent to a high school diploma and considerable experience in construction and maintenance of recreational or park areas and facilities including some supervisory experience.

Knowledge, Skills and Abilities: Knowledge of the materials, equipment and practices employed in building and grounds construction and maintenance activities; knowledge of accident precautions applicable to recreation maintenance operations; knowledge of the operation of recreation maintenance equipment; knowledge of several trades; ability to read and interpret blueprints and drawings; ability to plan and supervise the work of others; ability to keep records and prepare reports.

