

## **POLICE CHIEF - 057**

### **DEFINITION OF WORK**

Under general supervision, performs difficult administrative and complex protective service work in directing the full activities of the Police Department; does related work as required.

### **EXAMPLES OF WORK**

Plans, programs, directs and evaluates the operation of the Police Department; develops annual budget proposals and controls budgeted expenses; formulates and implements police policies, procedures, rules, regulations and programs; prepares and reviews operational and administrative reports; promotes, assigns and disciplines all personnel; supervises maintenance of all records and materials associated with law enforcement activities or administration; makes periodic public addresses; meets with the news media for interviews; attends meetings and serves on committees, boards and agencies related to promoting crime prevention and improving law enforcement; evaluates work of employees.

### **EMPLOYMENT STANDARDS**

**Education and Experience:** Any combination of education and experience equivalent to a bachelor's degree with major course work in the field of law enforcement, public administration or related areas, and extensive experience of a wide and progressively responsible nature in police service.

**Knowledge, Skills and Abilities:** Comprehensive knowledge of laws, rules and court decisions relating to the administration of criminal justice and law enforcement; comprehensive knowledge of scientific methods of crime detection, criminal investigation and radio communication; comprehensive knowledge of controlling laws and ordinances; thorough knowledge of the geography of the City; demonstrated ability to lead and direct the activities of police officers; ability to maintain cooperative relationships with other City officials and with the general public; ability to evaluate the effectiveness of the police operation and to institute improvements; ability to prepare and review reports; resourcefulness and sound judgement in emergencies; demonstrated integrity; tact.

### **SPECIAL REQUIREMENT**

Possession of a valid North Carolina driver's license.