

PLANNER

DEFINITION OF WORK

Under regular supervision, performs professional work on a variety of planning assignments for the City-County Planning Board; does related work as required.

EXAMPLES OF WORK

Develops studies; analyzes plans and makes recommendations related to the physical, social and economic development of the community and its neighborhoods; performs complex research and makes demographic projections; prepares general or detailed design studies; prepares reports for Planning Board consideration; may act as technical advisor in field of specialization to other planning staff members; works with citizens and public officials on appropriate matters; works with citizens and public officials on planning projects; provides direction to assigned planning technicians; may represent the Planning Board and the Planning Department at selected meetings; provides and presents plan analyses and recommendations, including zoning and subdivision issues, to boards of smaller municipalities.

EMPLOYMENT STANDARDS

Education and Experience: Master's degree in planning or a related field or a bachelors degree with two years experience in planning. Emphasis on experience and training in an area of specialization may be required. AICP certification desired.

Knowledge, Skills and Abilities: Knowledge of the principles and practice of urban planning; knowledge of current theory and recent developments in the field of urban planning; ability to analyze and systematically compile technical and statistical information and to prepare and present reports based on that information; ability to use computers and other technology in analysis and presentation of information; ability to present oral and written information clearly and concisely; ability to establish and maintain effective working relationships with professional colleagues and representatives of other public agencies; ability to work independently and with minimal direction and supervision; ability to plan and supervise the work of a planning technician.