

PARKING ATTENDANT - 549

DEFINITION OF WORK

Under immediate supervision, performs routine technical and protective service work ensuring municipal parking deck rules and regulations are observed by patrons; does related work as required.

EXAMPLES OF WORK

Collects parking fees from patrons and accounts for receipts; makes change, operates cash register; patrols parking areas for security violations, other unlawful or suspicious activities and proper equipment operation; calls police for assistance as required; deposits or adjusts parking metering equipment for daily operations; cleans parking lot drains as necessary; maintains records of transactions; observes operation of lot elevators.

EMPLOYMENT STANDARDS

Education and Experience: Any combination of education and experience equivalent to a high school diploma and some experience in dealing with the general public.

Knowledge, Skills and Abilities: Some knowledge of rules, regulations and ordinances pertaining to protection of public property, access to buildings and properties, safety and prevention of fire, theft or vandalism; some knowledge of arithmetic and ability to count cash, make change and account for receipts; ability to make minor mechanical repairs and adjustments to the equipment; ability to get along well with public.

