

## **DIRECTOR OF TRANSPORTATION**

### **DEFINITION OF WORK**

Under general supervision, performs complex professional work in managing, planning, directing, assigning and supervising the activities of the City's Department of Transportation.

### **EXAMPLES OF WORK**

Manages, supervises, and coordinates the operation of the Department to assure safe and efficient mobility for the users of the City Transportation System; prepares reports and makes presentations to the Board of Aldermen, to Committees of the Board, to the Planning Board, and to other Boards and Commissions, as well as the neighborhood and other citizen groups; proposes and justifies projects to the North Carolina Department of Transportation to improve the City's Transportation System; coordinates work activity with other Departments involved in work on the road system within the City; serves as Chair of the Metropolitan Planning Organization's Transportation Coordination Committee (upon election); serves as staff to the Winston-Salem Transit Authority and lead staff to the Transportation Advisory Committee; supervises the management of the Traffic Operation Division, the Parking/Safety Division, the Transportation Planning Division; and the City Transit Operations Division; manages the Department's budget.

### **EMPLOYMENT STANDARDS**

**Education and Experience:** Graduation from an accredited university with a degree in civil engineering, electrical engineering or equivalent with 15 years of progressive experience including at least 7 years of supervisory experience

**Knowledge, Skills, and Abilities:** Knowledge of the principles, practices and methods of engineering as applied to traffic engineering on a broad scale; knowledge of the design principles of traffic signal controls; knowledge of principals and practices of parking design and operations; knowledge of principals and practices and methods of transportation planning; knowledge of local, State and Federal laws pertaining to vehicular traffic; ability to analyze the results of comprehensive studies and surveys and to determine the most effective means of correcting traffic problems and improving traffic flow and control; ability to plan the work and supervise the activities of a large force of professionals; ability to negotiate effectively with Federal and State officials so as to obtain optimum benefits for the City; ability to establish and maintain effective working relations with officials, employees, and the general public.

### **SPECIAL REQUIREMENTS**

Registered as a Professional Engineer in the State of North Carolina desired; possession of a valid North Carolina driver's license required.