

CUSTODIAN - 713

DEFINITION OF WORK

Under immediate supervision, performs responsible semi-skilled custodial and heavy manual work in the care and cleaning of City buildings; does related work as required.

EXAMPLES OF WORK

Sweeps, mops, waxes, dusts, polishes and uses buffers on floors; operates carpet shampoos; operates light automotive equipment, runs errands; closes and locks City buildings after late meetings; loads and unloads cleaning and polishing equipment and materials to be transported by truck; prepares quantities of cleaning and polishing materials appropriate for use from bulk containers; washes windows and walls; tends surrounding walks and grounds, including cutting grass and related work.

EMPLOYMENT STANDARDS

Education and Experience: Any combination of education and experience equivalent to completion of the seventh grade and some building cleaning experience.

Knowledge, Skills and Abilities: General knowledge of building cleaning practices, supplies and equipment and ability to use them economically and efficiently; ability to understand oral and written directions; ability to get along with others; ability to read and write.