

BUILDING MAINTENANCE SPECIALIST - 707

DEFINITION OF WORK

Under immediate supervision, performs difficult skilled work in the general maintenance, repair, modification and construction of City buildings and related equipment; does related work as required.

EXAMPLES OF WORK

Supervises and participates in rough and finished carpentry and mechanical maintenance work on public buildings, facilities and equipment; repairs desks, tables, chairs and other office furniture; repairs and replaces roofs; repairs buildings, doors, windows and floors and performs locksmith functions; installs panelling, ceiling, walls and other items in City buildings; builds forms, pours and finishes concrete; performs tile work; maintains records, logs and prepares reports.

EMPLOYMENT STANDARDS

Education and Experience: Any combination of education and experience equivalent to completion of the tenth grade and extensive experience in skilled building maintenance work.

Knowledge, Skills and Abilities: Thorough knowledge of common hand tools used in building and equipment maintenance work; thorough knowledge of the carpentry trades; general knowledge of plumbing and electrical trades; skill in the use of tools; ability to work from sketches, drawings and blueprints; ability to maintain records, logs and proper reports; ability to supervise and participate in the work of a small group of mechanics.

