



Occupancy/Change of Use Inquiry

P.O. BOX 2511, Winston-Salem, NC 27102-2511
e-mail to: fredh@cityofws.org, jeffv@cityofws.org

APPLICANT: Please complete this section.

Applicant Name: _____ Applicant Phone #: _____
Property Address: _____
TB: _____ TL: _____ PIN: _____ Zoning District(s): _____
The Current Tenant-or-Tenants: _____
Desired Use or Tenant Occupancy: _____

STAFF USE ONLY:

Last Legally Established Use: _____ Date: _____
DOC Issued _____ Date: _____
Classified as _____ Occupancy for Zoning
Classified as _____ Occupancy for Building under the
(year) _____ North Carolina State Building Code

Please Check All That Apply: _____ Intended _____ Current Use
Requires: _____ Planning Board Review, _____ Administrative Letter, _____ Zoning Letter (Simple),
_____ Zoning Letter (Complex), _____ Evaluation Permit, _____ Plan Review, _____ Building Permit

Please contact the following for more information:

City of Winston-Salem

- ___ Addresses - 336-747-7048
- ___ Business License - 336-747-6954
- ___ Business Development - 336-727-8040
- ___ Downtown Development - 336-727-2741
- ___ Engineering - 336-727-2141
- ___ Erosion Control - 336-727-2388
- ___ Fire Marshall - 336-773-7971
- ___ Permits - 336-727-2624
- ___ Planning - 336-727-2087
- ___ Streets/Stormwater - 336-748-3070
- ___ Transportation - 336-727-2707
- ___ Revenue - 336-747-6958
- ___ Utilities - 336-727-8418
- ___ Water/Sewer Billing and Customer Service - 336-727-2355
- ___ Zoning Board of Adjustment - 336-727-2101

Forsyth County

- ___ Business License - 336-703-2300
- ___ Environment Affairs - 336-703-2440
- ___ Forsyth County Fire Marshall's Office - 336-727-8084
- ___ Health Department - 336-703-3225
- ___ Perk Test, Land, Environmental Health - 336-703-3224
- ___ Planning - 336-727-2087
- ___ Zoning Board of Adjustment - 336-727-2101

North Carolina Government

- ___ Alcohol Law Enforcement - 336-761-2255
- ___ Business License/Secretary of State - 1-800-228-8443
- ___ Transportation - 336-703-6600

Staff Analysis and Recommended Next Steps:

CITY OF WINSTON-SALEM Mayor: Allen Joines City Council: Vivian H. Burke, Mayor Pro Tempore, Northeast Ward; Denise D. Adams, North Ward; Dan Besse, Southwest Ward; Robert C. Clark, West Ward; Molly Leight, South Ward; Wanda Merschel, Northwest Ward; Derwin L. Montgomery, East Ward; James Taylor, Jr., Southeast Ward City Manager: Lee Garrity
FORSYTH COUNTY COMMISSIONERS David R. Plyler, Chairman; Debra Conrad, Vice Chair; Beaufort O. Bailey; Ted Kaplan; Richard V. Linville; Walter Marshall; Gloria D. Whisenhunt County Manager: Dudley Watts, Jr.

